



Jockey Club Ti-I College

賽馬會體藝中學

學年
校刊

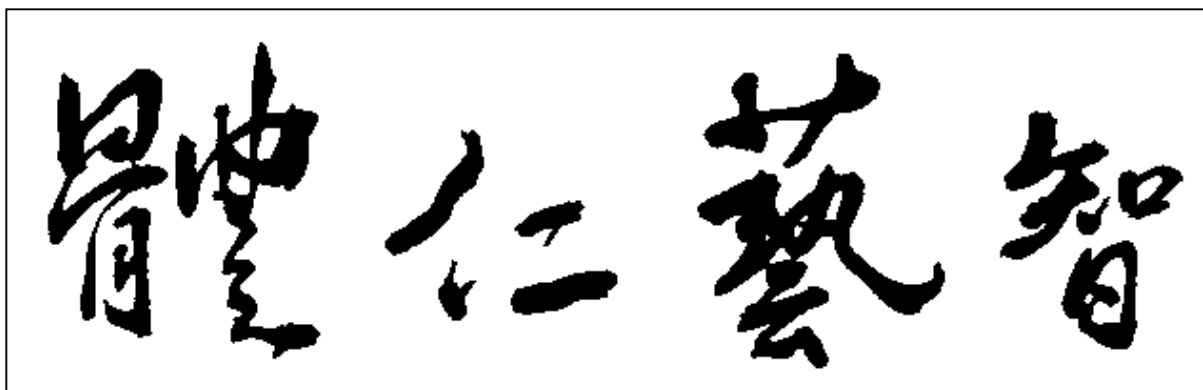
Annual School Plan 2022-2023

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1. MISSION STATEMENT

The vision and mission of the School are to provide students with the normal grammar school curriculum as well as a better chance to develop their potential in sports or arts. The School puts equal emphasis on academic achievement and the development of students' talent in sports and visual arts. By the time students leave the School, they will have acquired proficient language skills, have an analytical mind, the ability to think for themselves and a sound knowledge in academic subjects as well as in sports or visual arts.



Our School Motto: Sports, Humanities, Arts & Wisdom which emphasizes a healthy life style, a kind heart, an aesthetic awareness to appreciate life and an independent mind.

This Plan seeks to maintain our mission of academics, sports and visual arts and to grow and improve delivery of a quality education in line with the implementation of the secondary school curriculum and the changing needs of Hong Kong's community of learners.

2. 3-YEAR DEVELOPMENT PLAN (2021-2024)

Major Concern 1: Pursuing Intellectual Excellence

- Empower independent learners
- Embed versatility in learning
- Embrace challenges

關注事項一：天行健，止於至善

- 獨立思考 自強不息
- 求知若渴 多元學習
- 無懼挑戰 迎難精進

Major Concern Area	Targets	School Level Strategies		Time scale		
				2021-2022	2022-2023	2023-2024
MC 1 Pursuing Intellectual Excellence	<ul style="list-style-type: none"> • To improve learning habits and attitude • To facilitate learning across the curriculum • To enhance readiness for future challenges 	1.	Developing students' learning routines and learning effectiveness .	✓	✓	✓
		2.	Facilitating learning across the curriculum via various platforms and programs.		✓	✓
		3.	Exploring more learning opportunities for students (e.g. promoting versatility in learning mode/style, IT competency, media literacy) and enhancing their readiness for future challenges .		✓	✓

Major Concern 2: Advocating Holistic Development

- Instill positive values and morality
- Inject social competency
- Ignite global vision and citizenship

關注事項二：不言倦，發展全面

- 秉持正念 健全品格
- 和睦關愛 服務社群
- 拓闊視野 放眼世界

Major Concern Area	Targets	School Level Strategies		Time scale		
				2021-2022	2022-2023	2023-2024
MC 2 Advocating Holistic Development	<ul style="list-style-type: none"> • To nurture positive values and morality • To cultivate social competency and connection • To enlighten global vision and citizenship 	1.	Nurture various positive values among students under the whole-person education framework through form teacher periods, programs in Multiple Exposure lessons and activities organised by various committees.	✓	✓	✓
		2.	Providing opportunities for students to serve the community and the school.	✓	✓	✓
		3.	Offering students, the opportunities to experience different cultures and be aware of other global issues.	✓	✓	✓

Major Concern 3: Fulfilling Unique Mission

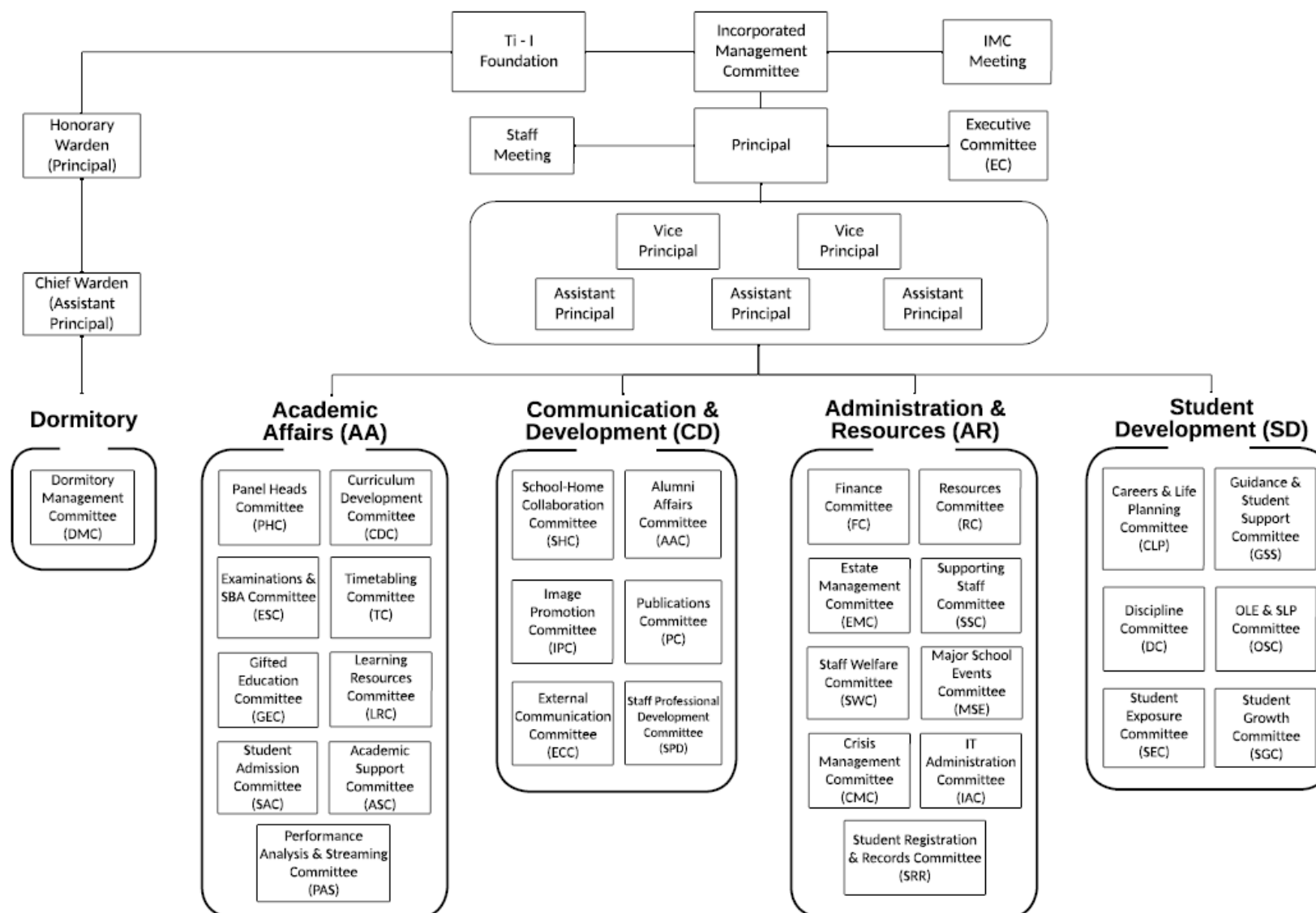
- Enhance performance and creativity in sports and arts
- Encompass multiple connections
- Enrich campus aesthetic and facilities

關注事項三：言必行，信守使命

- 體藝展才 仁智並育
- 校友攜手 家校同心
- 整合資源 豐盛校園

Major Concern Area	Targets	School Level Strategies		Time scale		
				2021-2022	2022-2023	2023-2024
MC 3 Fulfilling Unique Mission	<ul style="list-style-type: none"> • To strengthen our connection with multiple resources • To extend students' talents (e.g. PE/VA) and contributing their talents to community service • To enrich school vibe in PE/VA 	1.	Exploring more opportunities by strengthening the connections with multiple resources (e.g., alumni/parent, external opportunities and resources).	✓	✓	✓
		2.	Helping students to flourish their talents through actively reviewing our gifted and talent development policy/programs.		✓	✓
		3.	Creating a vibrant PE/VA atmosphere by enriching the physical environment, upgrading of facilities and organizing related whole school events.	✓	✓	✓

3. SCHOOL ORGANIZATION STRUCTURE



4. STAFF DEVELOPMENT PLAN

Overall Themes

The Staff Professional Development Committee (SPD) is set up with the following major goals.

1. Professional Exchange
 - To create professional exchange opportunities with local counterparts which have experiences and good reputation in the areas that our school would like to improve or develop
2. Professional Exposure
 - To encourage teachers participating in external professional activities / services in order to enrich exposures in areas related to teaching and learning
3. Teachers' Well-being & Team Spirit Building
 - To arouse teachers' health concerns and suggest practical ways to improve it
 - To raise teachers' concern on the importance of keeping a balance between work efficiency and personal health
 - To cultivate team spirit among teachers by organizing group activities to increase mutual trust, respect and understanding

Staff Development Days

Staff Development Day I: 7 November 2022 (Monday)

Theme: Session 1 - 新外評與重點視學準備策略

Session 2 - Stress Management/Psychological Health Care of Teachers

Staff Development Day II: 3 April 2023 (Monday)

Theme: Session 1 - Positive and Value Education

Session 2 - National Security - Cultural Security

Staff Development Day III: 9 June 2023 (Friday)

Theme: Session 1 - National Security - Overview

Session 2 - M+ Staff Development Programme

Other Strategies

- Deploy teachers to various kinds of duties to enrich their exposures and experience in different work areas.
- Dual Form Teacher and Form Coordinator System encourage collaboration among teachers.
- Lesson Observation Policy promotes peer learning and cross-subject exchange culture.
- Provide conveniences to encourage teachers to take up the role of public exam marker.
- Host visits from external educational institutions to encourage exchange of professional experiences.
- Organise induction program for new teachers to facilitate quick adaptation to the working practice and environment of school.
- Organise staff recreational events and resilience programs to promote team spirit.

5. WORKING PLAN OF ADMINISTRATIVE GROUPS

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ACADEMIC AFFAIRS

Apart from routine works, the following new initiatives will be carried out during the school year:

Panel Heads Committee (PHC)

Program Brief: Implement and refine the revised curriculum plan

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve teaching effectiveness 	<ul style="list-style-type: none"> Panel heads oversee and refine the implementation of the revised curriculum in its third year Panel heads (in particular PE and VA) along with CDC conduct qualitative or quantitative survey to collect opinions about the revised curriculum from different stakeholders Panel heads continue to collaborate with other panels to maximize teaching effectiveness Time scale: Whole year 	<ul style="list-style-type: none"> Panel heads reviewed and refined the implementation with members during panel meetings throughout the year Quantitative analysis (e.g. results from questions in test / examination across years aiming at the same focus) were conducted, in particular about PE and VA In-depth interviews with selected students were conducted to obtain feedback on the revised curriculum Panel heads conducted evaluation on the three-year curriculum reform cycle and attached the evaluation to AER 	<ul style="list-style-type: none"> CCK, LBY, CYH, HHK, YSY

Program Brief: Improve learning attitude

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve learning 	<ul style="list-style-type: none"> All panels require students to conduct lesson preparation periodically Subject teachers (all subjects) use results of the examination to predict the level of individual subjects for F.5 and F.6 students F4-F6 form teachers, with input from subject teachers, guide students to do self-evaluation to develop self-awareness of their ability, which enables them to devise individual study plans Time scale: Whole year 	<ul style="list-style-type: none"> Subject teachers conducted follow-up actions / teaching activities with reference to the lesson preparation tasks (Record should be kept for reference) Targeted students devised individual study plans that helped them achieve better results Percentage of F.5 and F.6 students achieving 33222 in the internal examination / public examination increased by 10% 	<ul style="list-style-type: none"> CCK, MKH, LUN

Program Brief: Strengthen the cooperation within subjects in different levels

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve the teaching method in different subjects 	<ul style="list-style-type: none"> Panel heads examine the teaching content and method of similar topics in different levels / difficult topics Panel heads coordinate the arrangement of lesson preparation and observation Panel members design the teaching methods, as well as assignments and assessment in teaching the specific topic based on statistical review Panel members conduct lesson preparation and observation for specific topics (From F.1 to F.6) Time scale: Whole year 	<ul style="list-style-type: none"> All panels and their members conducted lesson preparation and observation Quantitative analysis from the results reflected in test / examination papers concerning the specific topic Evidence from teaching and learning activities: <ul style="list-style-type: none"> Lesson observation and/or exercise books inspection by PHC Proper use of statistic review: <ul style="list-style-type: none"> Adjustment of the teaching methods / materials Improvement in the test / examination 	<ul style="list-style-type: none"> CCK, MKH, LBY, CYH

Work plan compiled by: CHAN Chun Kit Ben (Head)

Curriculum Development Committee (CDC)

Program Brief: School-based curriculum review

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Continue the implementation & evaluation of implementation of the revised curriculum 	<ul style="list-style-type: none"> Monitor the implementation of the revised School-based Curriculum Plans through assignment review/lesson observation Conduct survey/evaluation among students/teachers to collect their opinions on the implementation of revised/trimmed curricula 	<ul style="list-style-type: none"> Assignment review/lesson observation and discussion with panels conducted through PHC Concerned survey/evaluations conducted 	<ul style="list-style-type: none"> HCY, CCK Panel heads

Program Brief: Enhancement of learning skills/attitude of students

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve the learning skills/ attitude of the students 	<ul style="list-style-type: none"> To evaluate assignment/quiz/test arrangement to understand the current situation Formulate advices for students of different groups 	<ul style="list-style-type: none"> Assignment inspection/evaluation conducted Summary of observation and corresponding suggestions compiled 	<ul style="list-style-type: none"> HCY, CDC members, Panel heads HCY

Working plan compiled by: HONG Chung Yin (Head)

Examinations & SBA Committee (ESC)

Program Brief: Streamlining the coordination of Uniform Tests/Quizzes among subject panels

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To modify the collection method of uniform test/quiz from subject panels To adjust the process of modifying dates on the ongoing uniform tests/quizzes 	<ul style="list-style-type: none"> To collect the uniform test/quiz information with the use of a Google Sheet To coordinate the dates of uniform tests/quizzes of different subjects To instruct colleagues that they can modify the dates of the uniform tests/quizzes on the Intranet directly if needed Whole year 	<ul style="list-style-type: none"> Uniform test/quiz information collected with the use of a Google Sheet Uniform tests/quizzes of different subjects are coordinated Colleagues modified the dates of the uniform tests/quizzes on the Intranet directly if needed 	<ul style="list-style-type: none"> YYK, LUN, HKM, WKC, Dolf, Debbie

Program Brief: Reviewing the SBA modulation policy and following up the modification of the SBA archive procedures

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To review the SBA modulation policy To follow up the modification of the SBA archive procedures 	<ul style="list-style-type: none"> To review and amend the SBA handbook To fine-tune the SBA moderation policy To discuss with IAC and RC the possibility of purchasing and installing the new software for the archive process 	<ul style="list-style-type: none"> The SBA handbook reviewed and amended The SBA modulation policy fine-tuned The discussion on the new software with IAC and RC carried out The new software for the archive process purchased and installed 	<ul style="list-style-type: none"> YYK, HKM, YTH, Carmen

Working plan compiled by: YIP Yuk Ki (Head)

Performance Analysis & Streaming Committee (PAS)

Program Brief: Implementation of new report card production logistics

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To produce report cards in a more flexible way and provide more informative data and statistics in the report cards 	<ul style="list-style-type: none"> The committee will coordinate with different parties (WebSAMS Team, DC, OSC, etc) for the collection of relevant data for the production of report cards. Time scale: The concerned programme will start after each formal assessment. 	<ul style="list-style-type: none"> Teachers are familiar with the logistics of the report card production. Teachers know how to calculate the marks required in the report card after joining the workshop. 	<ul style="list-style-type: none"> LUN, CKW, CCW, LYH, Dolf

Working plan compiled by: WONG Yuk Lun (Head)

Learning Resources Committee (LRC)

Program Brief: Strengthening Reading Ambassadors' leadership competency to serve the school

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To encourage Reading Ambassadors to lead To encourage students to be enlightened by global leaders 	<ul style="list-style-type: none"> Encourage Reading Ambassadors to read biographies of successful global leaders and acquire leadership skills; share how they apply those skills as a student leader to serve the school in Read To Lead Symposium during the Reading Week Time scale: One time per year (April) 	<ul style="list-style-type: none"> Students find the leadership skills useful 	<ul style="list-style-type: none"> TKM, ACY, HML, OHM, Carmen

Program Brief: Cultivating students' positive values and attitude towards reading by rewarding and catering for high flyers in reading

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To attract students to join more reading-related activities 	<ul style="list-style-type: none"> Organize reading-related activities that allow students to gain Bookstore Coupons as rewards Time scale: Once per month 	<ul style="list-style-type: none"> Students being able to use the Bookstore Coupons to purchase books of their own choice 	<ul style="list-style-type: none"> ACY, *TKM, Carmen, HML
<ul style="list-style-type: none"> To cater for great student readers and make reading fun 	<ul style="list-style-type: none"> Organize I-Read Programme to create a challenge for high flyers to use I-pads to do a quiz about a book they read in a competition Time scale: Two times per year (December, March) 	<ul style="list-style-type: none"> 30 students join each competition 	<ul style="list-style-type: none"> ACY, TKM, Carmen, *OHM

Program Brief: Relating reading to learning across the curriculum with multiple resources

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To expose students to a wider range of books To relate reading to learning practical life skills 	<ul style="list-style-type: none"> Co-organize with external organizations to conduct workshops based on some books that highlight practical life skills Time scale: One time a year (February) 	<ul style="list-style-type: none"> F.4 students participating in the activities Students enjoy the activity 	<ul style="list-style-type: none"> ACY, *HHC, HHS, HML
<ul style="list-style-type: none"> To expose students to a wider range of books To relate reading to understanding the positive values of the community 	<ul style="list-style-type: none"> Conduct a “Book Walking Tour”, based on some books that feature interesting historical and geographical facts of the community Time scale: One time a year (October) 	<ul style="list-style-type: none"> 10 Reading Ambassadors participating in the activity Students enjoy the activity 	<ul style="list-style-type: none"> TKM, *HML

Work plan compiled by: TAM King Man (Head)

Gifted Education Committee (GEC)

Program Brief: School-based Scholarship System

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To encourage students to participate in internal awards To acknowledge the achievements of outstanding students 	<ul style="list-style-type: none"> Compile a list of internal awards and discuss the criteria of the scholarship with SHC, FC and Alumni Association Time scale: Sep to Dec 2022 Determine the amount of scholarships for each award with SHC, FC and Alumni Association Time scale: Jan to Feb 2023 	<ul style="list-style-type: none"> The scholarship system commences in 2023-24. 	<ul style="list-style-type: none"> CCW*, CCY

Program Brief: Set up the database for the Honours List

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To ensure the consistency of the awards on the Honours List throughout the year 	<ul style="list-style-type: none"> Compare the difference of the awards / ranking of competitions / events between the drafted and finalized Honour List Record the difference in the database Record the awards / ranking of competitions / events under the Honours List in the database Use the database as a reference to determine the honour list in the coming year Time Scale: Throughout the year 	<ul style="list-style-type: none"> Set up the database successfully 	<ul style="list-style-type: none"> CCW*, NYM

Working plan compiled by: CHAN Chun Wa (Head)

Student Admission Committee (SAC)

Program Brief: Exploring further outreach and promotion programmes

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To showcase our unique VA and PE curriculum to target Primary 6 students and parents 	<ul style="list-style-type: none"> Arrange VA workshop for target Primary 6 students Time Scale: 1-2 times in Oct and Nov 	<ul style="list-style-type: none"> At least one VA workshop is organized for Primary 6 students Positive reviews from participants 	<ul style="list-style-type: none"> SAC+ LBY + VA Panel
<ul style="list-style-type: none"> To attract Primary 6 students on the waiting list to wait for the final result 	<ul style="list-style-type: none"> Organize post-interview VA/PE activities for Primary 6 students on the waiting list or unsuccessful applicants Time Scale: early April 	<ul style="list-style-type: none"> Over 70% of the invited candidates join the activities Positive feedback from participants 	<ul style="list-style-type: none"> SAC + PE Panel + VA Panel

Program Brief: Exploring ways to promote the admission of F.2-F.4 students

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To receive F.2-F.4 applicants' information systematically and admit suitable students 	<ul style="list-style-type: none"> Create a portal to receive applications throughout the year A new application form will be designed for F.2 – F.4 new student admission Information added on the school homepage Time Scale: whole year 	<ul style="list-style-type: none"> Online portal created for receiving applications A new application form designed Information added on the school homepage 	<ul style="list-style-type: none"> SAC

Working plan compiled by: LINDER Brenda Ying (Head)

Academic Support Committee (ASC)

Program Brief: Review Homework Detention Class for better support on the under-performed students

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To help students who have serious problem in assignment submission To achieve school mission MC1 by helping students develop better learning habits and able to submit required assignments on time and with quality To help improve the entire API's performance 	<ul style="list-style-type: none"> To set proper criteria and guidelines before initiating detention class To minimize the drawbacks of detention class e.g. subject teachers are over-rely on detention class, increase no. of students and related discipline problem etc. It will start in Oct. until collection of API data from PAS with some analysis. Homework Detention classes will be arranged on Tue, Wed and Thu after school (3:45 pm – 4:45 pm) during full-day class. Time scale: Whole year 	<ul style="list-style-type: none"> Students are able to develop good learning habits by completing assignments on time. (With PAS) No. of students in detention class can be minimized API's performance of students is able to improve. (with PAS) Detention class can be run effectively 	<ul style="list-style-type: none"> LTC (Coordinator) TPS, WMY, SY

Working plan compiled by: LEUNG Kim Hung (Head)

Timetabling Committee (TC)

Program Brief: Further develop the succession plan

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To strengthen and develop more staff to be able in timetabling 	<ul style="list-style-type: none"> To conduct a training program 	<ul style="list-style-type: none"> A training program organized for staff not belongs to TC 	<ul style="list-style-type: none"> CKW

Program Brief: Conduct a study on the preparation of a possible revised school timetable associated with the change of F4 electives

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To find out concerns associated with the preparation of a possible revised school timetable associated with the change of F4 electives 	<ul style="list-style-type: none"> To conduct the concerned study using the aSc software at around May 2023 	<ul style="list-style-type: none"> A sample timetable is worked out in the study 	<ul style="list-style-type: none"> CKW, HKM, KPM, LKH

Working plan compiled by: CHAN Ka Wing (Head)

COMMUNICATION & DEVELOPMENT

Apart from routine works, the following new initiatives will be carried out during the school year:

School Home Collaboration Committee (SHC)

Program Brief: Parent Education Program

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To provide the overall framework and structured platform of parent education To provide clear guiding direction for implementing parent education To acknowledge the importance of parents' roles in the better provision of quality education to students To foster school-home cooperation and cultivate partnership between teachers and parents 5. To encourage life-long learning of parents and allows them to act as role models for students 	<ul style="list-style-type: none"> Mode of Delivery & Events : The different topics in the curriculum framework may be delivered by different means of activities including, but not limited to : talks delivered by speakers; workshops (with hands-on activities or practical assignments) conducted by speakers and other guests; group forum or sharing led by guests or experienced parents; and visits/outings/activities organized by external organizations and/or school. The activities may take place in regular school events such as F.1 Orientation, PTA AGM, Parents' Night, Open Day; or occasional designated events organized by school or PTA such as talk, seminars, workshops, visit/outings/activities; or other informal and irregular events mainly organized by PTA such as group sharing, volunteer work or any other activities. 	<ul style="list-style-type: none"> Evaluate in PTA general meeting. Over 50 parents complete the basic requirements: 2 core events and 2 elective events. 	<ul style="list-style-type: none"> WSK, KIN*

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
	<ul style="list-style-type: none"> • Participation & Recognition : • All parents are encouraged to participate in parent education activities and encourage to complete the designated requirement for award of recognition. • Different levels of recognition is awarded to parents who can complete the different requirements. 		

Program Brief: Charity Sale Day

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> • Cultivate students' benevolence • Fundraising for subsidy and award scheme 	<ul style="list-style-type: none"> • Details will be discussed in PTA general meeting 	<ul style="list-style-type: none"> • Evaluate in PTA general meeting. 	<ul style="list-style-type: none"> • WMH, KIN*

Working plan compiled by: WONG Man Kin (Head)

Alumni Affairs Committee (AAC)

Program Brief: Mentorship Programme

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To expose students to role models so as to learn through the success of mentors 	<ul style="list-style-type: none"> Through experience sharing on yearly basis 	<ul style="list-style-type: none"> Positive feedback from mentors and mentees 	<ul style="list-style-type: none"> MLY TKK LLY CPY (PTA) KIN (PTA)

Program Brief: Good Morning Alumni

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enhance students' educational, social and personal growth 	<ul style="list-style-type: none"> Sharing in the morning assemblies, 2 times in the junior assembly and 2 times in the senior assembly. October 2022(to be confirmed) 	<ul style="list-style-type: none"> By observation 	<ul style="list-style-type: none"> LSH, WWS, YSY

Program Brief: Web page Enhancement

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To connect the alumni with the school 	<ul style="list-style-type: none"> Sustainable use of the information from the time tunnel display of the alumni profile 	<ul style="list-style-type: none"> With at least one profile every year 	<ul style="list-style-type: none"> MLY TKK LLY

Working plan compiled by: MAN Lai Ying (Head)

Image Promotion Committee (IPC)

Program Brief: Updating the photos of campus facilities for school website

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To update the photos of our school facilities in school website 	<ul style="list-style-type: none"> Buy service from professional photographer to take photos of all school facilities Select suitable photos for school website Time scale: second term 	<ul style="list-style-type: none"> High quality photos for all school facilities taken New photos updated in school website 	<ul style="list-style-type: none"> LWY, YSM

Program Brief: Strengthening the promotion of school life through webpage and/or social media

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To strengthen the promotion of school life through webpage and/or social media 	<ul style="list-style-type: none"> Major functions and events on the school calendar will be highlighted and promoted. Videos produced by the Multimedia Team or The Current will be included. Time scale: whole year 	<ul style="list-style-type: none"> Major school functions and events highlighted and promoted on school webpage. Videos by student bodies or for academic purposes highlighted on school webpage. 	<ul style="list-style-type: none"> All

Working plan compiled by: HO Ho Shuen (Head)

Staff Professional Development Committee (SPD)

Program Brief: Understanding Staff Developmental Needs

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Explore ways to collect and address concerns of individual staff on development needs 	<ul style="list-style-type: none"> Collect teachers' CPD plan and their concerns. Prepare draft summary of the received CPD plan and concerns. 	<ul style="list-style-type: none"> Completion of the draft summary of staff developmental needs 	<ul style="list-style-type: none"> TSW

Program Brief: Sharing good practice in teaching and learning

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enhance teachers' professional competencies in teaching 	<ul style="list-style-type: none"> Organize and coordinate short sharing sessions for teachers on good practices during staff meetings or SD days 	<ul style="list-style-type: none"> Teachers' feedback 	<ul style="list-style-type: none"> TSW

Program Brief: Reflection on learning & teaching

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To provide feedback to teachers for their self-evaluation. 	<ul style="list-style-type: none"> Design an online teaching evaluation google form to be filled by students. 	<ul style="list-style-type: none"> Teachers' feedback 	<ul style="list-style-type: none"> TSW

Program Brief: Provision of teacher training programme on Positive Value Education

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To develop teachers a better understanding of Positive Value Education 	<ul style="list-style-type: none"> Organise Positive Value Education in Staff Development Day to promote teachers' awareness and understanding of Positive Value Education. 	<ul style="list-style-type: none"> Teachers' feedback in the evaluation of the Staff Development Day 	<ul style="list-style-type: none"> TSW

Program Brief: Provision of teacher training programme on National Security Education

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To develop teachers a better understanding of National Security Education 	<ul style="list-style-type: none"> Organise National Security Education in Staff Development Day to promote teachers' awareness and understanding of the Hong Kong National Security Law. 	<ul style="list-style-type: none"> Teachers' feedback in the evaluation of the Staff Development Day 	<ul style="list-style-type: none"> TSW

Working plan compiled by: TSE Siu Wah (Head)

External Communication Committee (ECC)

Program Brief: Look into the ways of further utilizing the news and media coverage collected with other committees

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To look into the ways of further utilizing the news and media coverage collected with other committees 	<ul style="list-style-type: none"> ECC members concerned will contact, communicate and discuss with potential committees and staff on the further utilization of relevant information and materials collected, such as preparation of 35th Anniversary, etc. 	<ul style="list-style-type: none"> The members concerned will be able to spot and reach the potential committees, staff and have preliminary communications, discussions and ideas on related matters. 	<ul style="list-style-type: none"> YSH

Program Brief: Explore and develop process and logistics of school announcements and parent newsletters drafting

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Explore and develop process and logistics of school announcements and parent newsletters drafting 	<ul style="list-style-type: none"> The committee members will approach the staff in committees concerned such as SHC to review current practice and explore probable assistance in future drafting. 	<ul style="list-style-type: none"> The members will be able to work with staff in relevant committees, go through initial examination on existing practice and come up with preliminary ideas for further drafting. 	<ul style="list-style-type: none"> YSH, MLY

Working plan compiled by: YUEN Siu Hon (Head)

Publication Committee (PC)

Program Brief: Restructuring the content of the Yearbook

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To record important events in the school year and highlight special events happen in the year. 	<ul style="list-style-type: none"> Student editors are required to write captions and paragraphs for various school events. Some descriptions on the artworks will be provided so that readers can have deeper understanding of the pieces. Some contents can be given to special events happen in that year and/or better align with the theme of the Yearbook. 	<ul style="list-style-type: none"> Actions carried out as planned. 	<ul style="list-style-type: none"> All

Program Brief: Publication of good Chinese writings

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To give recognition and showcase students' good writings by putting them together. 	<ul style="list-style-type: none"> Students' good writing pieces will be collected and selected to be put in this publication throughout the year. 	<ul style="list-style-type: none"> A booklet will be published by the end of the academic year. If successful, we shall include English writings too. 	<ul style="list-style-type: none"> HML, LPC

Working plan compiled by: LI Po Chui (Head)

STUDENT DEVELOPMENT

Apart from routine works, the following new initiatives will be carried out during the school year:

Careers and Life Planning Committee (CLP)

Program Brief: JUPAS Day

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To help our students understand more about JUPAS so as to make a better JUPAS choice 	<ul style="list-style-type: none"> To invite alumni as guests in sharing their experiences about JUPAS with current form 6 students on JUPAS Day Time scale: 6 Oct 2022 	<ul style="list-style-type: none"> Students can acquire better understanding about JUPAS and make a relatively objective choice in JUPAS. Positive feedback from teachers' observations 	<ul style="list-style-type: none"> KPM

Program Brief: Interview Skill Course

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enhance readiness for future challenges 	<ul style="list-style-type: none"> To organize a talk on interview skills which can enhance students' readiness for future interview To conduct a workshop on interview skills to help students prepare for internal and external interviews Time scale: Feb-Jun 2023 	<ul style="list-style-type: none"> Students acquired better preparation for future interviews. Positive feedback from teachers' observations 	<ul style="list-style-type: none"> MCK & TKK

Working plan compiled by: TONG Cheong Wing (Head)

Discipline Committee (DC)

Program Brief: Promote the image of Prefect Team

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote the image of Prefect Team 	<ul style="list-style-type: none"> Arrange sharing in school assembly to let students learn more about the role and duties of Prefects Empower Prefects to deliver reminder in routine morning assembly 	<ul style="list-style-type: none"> Positive feedback received from Prefect Team members and teachers 	<ul style="list-style-type: none"> SKY, WKL

Program Brief: Further develop the Class Prefect System

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To further develop Class Prefect System 	<ul style="list-style-type: none"> Arrange regular meetings and provide continuous trainings to all Class Prefects 	<ul style="list-style-type: none"> Positive feedback from Class Prefects and teachers 	<ul style="list-style-type: none"> SKY, WKL, LIE

Working plan compiled by: LIE Chi Wai (Head)

Guidance and Student Support Committee (GSS)

Program Brief: Enhanced Smart Teen Project

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> enhance students' self-discipline, self-confidence, team spirit and resilience 	<ul style="list-style-type: none"> Joint hand with DC to implement the project in school led by EDB and disciplinary forces Participating students (max 40) will go to a 5-day training camp held by a disciplinary force (Fire Department) 	<ul style="list-style-type: none"> 80% attendance rate of all pre- and post-camp gatherings Evaluation meeting after the camp to collect feedback from participants and teachers 	<ul style="list-style-type: none"> AOY, School Social Workers

Program Brief: Mental Health Corner

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Raise awareness of mental health and stress management of the entire school 	<ul style="list-style-type: none"> Enhance mental health elements in campus Improve the facilities of Social Worker Room for better experience of students 	<ul style="list-style-type: none"> A display board for promoting mental health Installation of a water dispenser and purchase of a cabinet for board games, a table for student activities and foldable tables for training 	<ul style="list-style-type: none"> NCL, School Social Workers

Working plan compiled by: NG Chi Lam (Head)

OLE & SLP Committee (OSC)

Program Brief: Lunch-time programme

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To provide a platform for students to demonstrate their talents To enhance students' proactive-ness, self-confidence and courage to perform in front of others To nurture among students a spirit of appreciating others' strengths and learning from one another 	<ul style="list-style-type: none"> Activities such as performances and workshops will be conducted by different student bodies (e.g. clubs and societies, student groups) at least once per month during lunch time 	<ul style="list-style-type: none"> Students' participation and responses in the activity Teacher's evaluation in committee meetings 	<ul style="list-style-type: none"> CYH, MKH, NLK

Program Brief: Restructuring the leadership training programme

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To identify and nurture more potential leaders in an earlier stage To further enhance the leadership qualities of students in areas including proactive-ness, self-confidence, readiness to face challenges, communication skills and the spirit of service, etc. 	<ul style="list-style-type: none"> Training activities will be provided for both potential leaders and position bearers, such as training workshops, adventure-based training day camp and overnight camp These activities will enhance students' leadership qualities such as endurance, resilience, problem-solving skills and communication skills, as well as grooming potential leaders for the next academic year 	<ul style="list-style-type: none"> Positive feedback from students in post-activity evaluation (e.g. at least 80% of the students were satisfied about the programme) Teacher's evaluation in committee meetings 	<ul style="list-style-type: none"> CYH, YYK, CCY, LYH, NLK

Working plan compiled by: CHAN Yu Ho (Head)

Student Exposure Committee (SEC)

Program Brief: Ti-I Service Team

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enhance the educational development of student volunteers To provide an opportunity for team members to participate effectively in the school's volunteer programs To strengthen the bond between school and the community 	<ul style="list-style-type: none"> Implement different activities for the Elderly Academy, including interest classes, visits and local tours, etc. Provide different kinds of social service opportunities to team members, particularly in collaboration with PTA, PCS and alumni. 	<ul style="list-style-type: none"> Positive response and active participation of members Evaluation Google Forms at the end of events to collect students' feedback Term-end evaluation Google Forms collecting members' preferences & interests 	<ul style="list-style-type: none"> YSH, LHL, WKC

Program Brief: Grand Tour - Culture and Services Learning Trip (F.4&5)

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To broaden students' horizons and enable students to take part in visits, cultural learning and services learning outside school To boost class spirit and create pleasant and lasting class memories To train students' skills on self-management, independence and responsibility 	<ul style="list-style-type: none"> Encourage students' interaction with the people at the destination, observation of the environment and surroundings, and understanding and reflection of the destination's developments and cultural features Pre-trip research and planning, interim group presentations, followed by sharing sessions with analysis and in-depth discussion, leading to final project reports to be shared both inside and outside the school 	<ul style="list-style-type: none"> Positive response and active participation of students and teachers Evaluation Google Forms at the end of events to collect students' feedback Post-trip evaluation Google Form collecting students' preferences/interests 	<ul style="list-style-type: none"> WMH / LHL / LKL / OHM

Working plan compiled by: WOO Mei Hung (Head)

Student Growth Committee (SGC)

Program Brief: F.5 and F.2 Form Teacher Period Teaching Pack for whole-person education

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To shape and nurture students' personal growth and development based on the new curriculum framework of whole-person education. 	<ul style="list-style-type: none"> Teaching packs with given themes and guidelines will be provided to form teachers to carry out in Form Teacher Periods. Concluding tasks are expected from each class. 	<ul style="list-style-type: none"> Proposed teaching packs are delivered. Positive response and participation from colleagues and students. Concluding tasks are done. 	<ul style="list-style-type: none"> WKL, CHK, HHS, LSM, LSY, MKH, SKY, WKC, WR

Program Brief: Review format and coordination of assemblies, including national flag raising ceremony

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To review format and coordination of assemblies. 	<ul style="list-style-type: none"> To strengthen the coordination of assemblies with other committees and subject panels. To coordinate the arrangement of national flag raising ceremony. To provide flag raising training to student leaders. Time scale: Whole year 	<ul style="list-style-type: none"> Positive response from participants, other committees and subject panels. At least one flag raising training with other organization (e.g. Civil Aid Service) is held. 	<ul style="list-style-type: none"> All committee members

Program Brief: Review, revise and optimize information collection for various aspects of whole-person education framework

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To review, revise and optimize information collection for various aspects of whole-person education framework. 	<ul style="list-style-type: none"> To optimize the format of data collection on the events held on Whole-person Education Values from all administrative committee, subject panels and extracurricular activities. Time scale: Whole year. 	<ul style="list-style-type: none"> Positive response from other administrative committee, subject panels and extracurricular activities. All administrative committees, subject panels and extracurricular activities submitted the required data. 	<ul style="list-style-type: none"> WKL, HHS, WKC, WR

Work plan compiled by: WONG Ka Lok (Head)

ADMINISTRATION & RESOURCES

Apart from routine works, the following new initiatives will be carried out during the school year:

Finance Committee (FC)

Program Brief: Follow-up and revitalization of e-Financial System

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enhance financial management efficiency and effectiveness by fine-tuning and revitalizing the eFinancial System. 	<ul style="list-style-type: none"> To fine-tune and enhance the interface and procedures as appropriate Time scale: throughout the school year 	<ul style="list-style-type: none"> Smooth operation of the system reported Bugs reported were fixed and enhancements suggested are implemented in a timely manner. 	<ul style="list-style-type: none"> All members

Program Brief: Explore more structured ways of supporting students with financial needs including the establishment of scholarship system (with GEC)

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To support students with financial needs 	<ul style="list-style-type: none"> Explore possible ways or sources that provide financial support to students in need or set up a scholarship system for outstanding students with sustainable sources of funding for the purpose. Collaborate with SHC, AAC and GEC for setting up the scholarship. 	<ul style="list-style-type: none"> Compilation of a "scholarship list" and establishment of the scholarship 	<ul style="list-style-type: none"> PSC, KIN, LWT

Program Brief: Test run RFID FAR management system

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enhance financial management efficiency and effectiveness in asset management. 	<ul style="list-style-type: none"> Continue to conduct the feasibility study and start trial runs of the RFID FAR Management System. Time scale of the test run: CDC – finish by the end of Oct Others – in phrases subject to periodic evaluation of the feasibility 	<ul style="list-style-type: none"> Smooth transition, operation and integration with the existing FAR system achieved The FAR system is better monitored and time taken to perform FAR checking can be reduced 	<ul style="list-style-type: none"> NYM, Debbie

Working plan compiled by: POON Sinn Ching (Head)

Resources Committee (RC)

Program Brief: Plan to re-new furniture (Book corner)

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To renew some furniture in different areas of the school campus for Book Corner use 	<ul style="list-style-type: none"> To locate some areas of the school campus for Book Corner use To renew/buy some suitable furniture for setting up of Book Corner Time scale: 1 year 	<ul style="list-style-type: none"> Provide suitable areas as Book Corner for students to read books Positive feedback from teachers and students 	<ul style="list-style-type: none"> LTC, TSW, CH, Debbie

Program Brief: Refine the policy on the use of Electronic Print Form for the duplication of handout

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To refine the policy on the use of Electronic Print Form for the Printing system 	<ul style="list-style-type: none"> Refine the workflow of Electronic Print Form for the Printing system Solve the problems encountered to submit the Electronic Print Form to printing room Time scale: 1 year 	<ul style="list-style-type: none"> Smooth running of Electronic Print Form submission to printing room for mass printing Positive feedback from teachers 	<ul style="list-style-type: none"> LTC, CPY, NLK, Pekkile

Program Brief: Follow up of the AV enhancement in teaching venues (e.g. visualizers)

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To follow up the use of visualizers to enhance teaching in teaching venues 	<ul style="list-style-type: none"> Installation of visualizers in special rooms Ensure that the visualizers function properly in different teaching venues Time scale: 1 year 	<ul style="list-style-type: none"> The visualizers function satisfactorily in different teaching venues. Positive feedback from teachers 	<ul style="list-style-type: none"> LTC, WKM, Kenneth,

Program Brief: Develop structured system for maintaining stock of souvenirs

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To develop structured system for maintaining stock of souvenirs 	<ul style="list-style-type: none"> Update the stock of souvenirs and write off some old items Design or source new souvenirs for future use Time scale: 1 year 	<ul style="list-style-type: none"> The system functioned satisfactorily in maintaining stock of souvenirs. Positive feedback from teachers 	<ul style="list-style-type: none"> TSW, PSC, Heidi

Working plan compiled by: LEE Tim Cheung (Head)

Estate Management Committee (EMC)

Program Brief: Optimization of the workflow among EMC

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To evaluate and finetune the current workflow 	<ul style="list-style-type: none"> To evaluate the current workflow in year 2022-2023 	<ul style="list-style-type: none"> To report the evaluation 	<ul style="list-style-type: none"> CH, LTC, Jone

Program Brief: Technical support to the establishment of the climbing wall

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To provide technical support for the building of the climbing wall 	<ul style="list-style-type: none"> To provide technical support throughout the project 	<ul style="list-style-type: none"> The project executed smoothly 	<ul style="list-style-type: none"> CH, LTC, Jone

Program Brief: To enhance the security of the Entrance Slope

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To study the possibility of enhancing the security of the entrance slope 	<ul style="list-style-type: none"> To study the project of increasing security 	<ul style="list-style-type: none"> To study the project 	<ul style="list-style-type: none"> CH, LTC, Jone

Working plan compiled by: CHIU Hayes (Head)

Supporting Staff Committee (SSC)

Program Brief: Evaluate on personnel management and job allocation of new staff

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve the functions for the position To better allocate the duties for the post To help the new staff for quick adaptation to the culture, working practice and environment of the school 	<ul style="list-style-type: none"> Provide induction and briefing of job description and direction to staff Pair up arrangement with staff for training and development Provide routine working schedule to staff with supervision plan Meet the staff regularly to communicate and understand the working progress or problems encounter Time scale : Throughout the probation period 	<ul style="list-style-type: none"> Review and evaluate the performance the new staff in the probation report 	<ul style="list-style-type: none"> Willy, Jone, Debbie, LWC, Panel/ Committee heads

Program Brief: Review and reorganize job allocation of all clerical staff

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve the functions of admin team To better allocate the duties among clerical staff To increase the effectiveness and efficiency of staff 	<ul style="list-style-type: none"> Discuss with the staff the assigned duties in details Evaluate the capability of staff before reorganize duties Provide briefing to staff involved Allow transition period to staff Time scale: throughout the year 	<ul style="list-style-type: none"> Meeting with staff after reallocation of duties Review and follow up with staff after transition period 	<ul style="list-style-type: none"> Willy, Niki

Working plan compiled by: CHUI Leung Kam Willy (Head)

Major School Events Committee (MSE)

Program Brief: Refine the awards items and the internal ceremony content

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To utilise the recognition to students. To enhance student development. Fine-tune the order of the ceremony and the content. 	<ul style="list-style-type: none"> Develop new types of rewards apart from trophies, e.g. scholarships for academic achievers Proactive training for school ambassadors as Students MCs and helpers of ceremonies for their whole person development. Fine-tune the sequence and content of major school events. 	<ul style="list-style-type: none"> Students are rewarded and encouraged with satisfaction. Distinct progress towards students' personal growth. Ceremonies are smoothly conducted. 	<ul style="list-style-type: none"> LYZ All MSE Members

Program Brief: Cultivate students' sense of national identity

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To foster students' sense of national identity. 	<ul style="list-style-type: none"> National flag rising ceremonies are conducted in major school events, including Speech Day, Opening and Closing Ceremony and Academic Prize Presentation. 	<ul style="list-style-type: none"> National Education was implemented in school. 	<ul style="list-style-type: none"> LYZ All MSE Members with SGC

Program Brief: Train up School Ambassador Team

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enrich exposure for students To cultivate the sense of belongings to school To enhance student development 	<ul style="list-style-type: none"> Train student ambassadors the proper etiquette when representing the school To raise students' self- confidence and self esteem through promoting the school Develop the different talents of students in the team to help the school in various ways 	<ul style="list-style-type: none"> Positive feedback from teachers and participants. 	<ul style="list-style-type: none"> LHL, NYK

Working plan compiled by: LAU Yuk Zin (Head)

Staff Welfare Committee (SWC)

Program Brief: Social gatherings outside school campus (e.g dining, barbecue & etc)

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To provide a platform for the staff to relax and chat with each other To provide channels for communications among the staff To enhance an even better and relaxing atmosphere among the staff 	<ul style="list-style-type: none"> To arrange social gatherings outside school campus 	<ul style="list-style-type: none"> The staff enjoy the time. Relaxing informal social gatherings are conducted. It enhances an even better and relaxing atmosphere among the staff. 	<ul style="list-style-type: none"> CPY, ACY, WMY, LWC, Heidi

Working plan compiled by: CHU Po Yee (Head)

Student Registration and Records Committee (SRR)

Program Brief: Enhancing the Check-In Check-Out (CICO) System (with DC and EMC)

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To explore the further use of the data gathered by the system 	<ul style="list-style-type: none"> To explore the possibility to use the system to record latecomers To explore a feasible way to enhance the reliability of the data 	<ul style="list-style-type: none"> Concrete further use of the system 	<ul style="list-style-type: none"> LYH, HKM, Willy, Niki

Working plan compiled by: LEUNG Yat Hin (Head)

Information Technology Administration Committee (IAC)

Program Brief: Facilitate learning by using Mobile Device

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To facilitate teaching and learning with the provision of iPads and other mobile devices 	<ul style="list-style-type: none"> The set of iPads to be added into the Intranet booking system A workshop to be organised for teachers regarding the possible use of iPads in classrooms. Time scale: September 2022 	<ul style="list-style-type: none"> Positive feedback from teachers and students about the use of iPads in classroom Term-end evaluation to collect teachers' feedback about the use of iPads and their students' responses 	<ul style="list-style-type: none"> KPM, LHM, TWH

Program Brief: Review the contents of intranet and webpage

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Enriching the content of intranet and webpage 	<ul style="list-style-type: none"> Content enrichment for intranet and webpage Time scale: November 2022 	<ul style="list-style-type: none"> Content of intranet and webpage is revised. Positive feedback from users 	<ul style="list-style-type: none"> LYH, NKS, AOY

Program Brief: Implementation of projection mapping project (with ICT panel)

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To integrate and extend student's VA talents through new creative media with modern/up-trend technologies To provide new platforms to unleash student's innovative ideas and creativity 	<ul style="list-style-type: none"> Immerse students to new technologies and skills (3D Projection Mapping, media projection, hand-crafting, etc.) through seminars, workshops, competitions, performances, etc. Arrange training courses (around 36 hours) to 80 students (mainly F.1 and F.2) from the Multimedia Team Train up potential students to participate in the Hong Kong Projection Mapping Festival Time scale: September 2022 to August 2023 	<ul style="list-style-type: none"> Positive responses from participants in the evaluations at various stages Average attendance rate of around 70% recorded A team is successfully formed to participate in the Hong Kong Projection Mapping Festival. 	<ul style="list-style-type: none"> LWY, AOY

Working plan compiled by: LEUNG Li Yick (Head)

Crisis Management Committee (CMC)

Program Brief: **Workout detail crisis management protocol**

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☒ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Prepare detailed crisis management protocol for different crisis. 	<ul style="list-style-type: none"> Prepare the protocol to handle different crisis including student suicidal/self-harm cases and suspected child maltreatment cases. 	<ul style="list-style-type: none"> Respective protocol and the crisis management handbook had been updated. 	<ul style="list-style-type: none"> LWT, HCY, LIE, NCL, Willy

Working plan compiled by: LEE Wing Tao (Head)

6. WORKING PLAN OF SUBJECT PANELS

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Biology

Program Brief: Providing supportive measures to higher achievers and lower achievers for preparing the HKDSE

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enhance the performance of F.6 students in the HKDSE Biology 	<ul style="list-style-type: none"> To organize the remedial class for F.6 lower achievers To organize the enhancement and elite programmes for F.6 higher achievers 	<ul style="list-style-type: none"> More lower achievers can get a 2 in the HKDSE Biology More higher achievers can get a 4+ in the HKDSE Biology 	<ul style="list-style-type: none"> YYK, CCK

Program Brief: Starting up the Low Carbon Ecosystem Project

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote low carbon footprint education To raise students' awareness on the environmental protection To develop students' respect for living things 	<ul style="list-style-type: none"> To report and analyze the greenhouse gas emissions data To establish a black soldier fly food waste recycling system To set up a low-carbon reptile ecological pavilion To organise low carbon footprint seminars or workshops for students 	<ul style="list-style-type: none"> The greenhouse gas emissions data report completed The black soldier fly food waste recycling system established The low-carbon reptile ecological pavilion set up The low carbon footprint seminars or workshops organized with positive feedback from students 	<ul style="list-style-type: none"> YYK, CCK, WKM

Program Brief: Joining the Quality Education Fund Thematic Networks – Schools (Ho Yu College and Primary School sponsored by Sik Sik Yuen)

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote STEM education through implementing biotechnology in the curriculum To arouse students' interests and learning motivation in science through biotechnology To build up network with biotechnology-leading school to facilitate the professional sharing 	<ul style="list-style-type: none"> To prepare biotechnology-related lessons in F.3 and F.5 collaboratively with the network schools To participate in the open lessons and sharing teaching experience professionally To organize biotechnology experience day for Junior form students Whole year 	<ul style="list-style-type: none"> Lesson materials of biotechnology-related lessons prepared and lessons conducted smoothly Biotechnology experience day organized and positive feedback given by students 	<ul style="list-style-type: none"> YYK, CCK, WKM

Working plan compiled by: YIP Yuk Ki (Head)

Business, Accounting and Financial Studies

Program Brief: To implement and refine the revised curriculum plan

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve teaching effectiveness 	<ul style="list-style-type: none"> Review and oversee the implementation of the revised curriculum in its third year Conduct qualitative or quantitative survey to collect opinions about the revised curriculum from different stakeholders Collaborate with other panels, e.g. Economics to maximise teaching effectiveness Time scale: Whole year 	<ul style="list-style-type: none"> Review and refine the implementation regularly throughout the year Quantitative analysis (e.g. results from questions in test/examination) were conducted Evaluation with survey attached to AER 	<ul style="list-style-type: none"> PSC, LWT

Program Brief: To improve learning attitude

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve learning 	<ul style="list-style-type: none"> Require students to conduct lesson preparation periodically Predict the level of individual subjects for F.5 and F.6 students with the results of examinations Time scale: Whole year 	<ul style="list-style-type: none"> At least 70% of the students complete pre-tasks. Conduct follow-up actions / teaching activities with reference to the lesson preparation tasks (record should be kept for reference) 	<ul style="list-style-type: none"> PSC, LWT

Program Brief: To strengthen the cooperation within subjects in different levels

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve teaching methods 	<ul style="list-style-type: none"> Examine the teaching content of the new syllabus and compile a new teaching plan (in phrases) for 3 years Adopt more pre-tasks and worksheets in specific topics, especially business environment Conduct Professional Learning Community (PLC) sharing on specific topics Time scale: Whole year 	<ul style="list-style-type: none"> Evaluate the teaching progress and the effectiveness at the end of the year Review the effectiveness of the learning materials used for the pre-tasks and worksheets 	<ul style="list-style-type: none"> PSC, LWT

Working plan compiled by: POON Sinn Ching (Head)

Citizenship & Social Development

Program Brief: Strengthening collaborative lesson preparation

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To increase the teaching and learning effectiveness To strengthen the support for teachers in teaching our subjects 	<ul style="list-style-type: none"> Form coordinators are expected to conduct collaborative lesson preparation to exchange ideas and good practices related to learning and teaching 	<ul style="list-style-type: none"> Collaborative lesson preparations are to be conducted at least once every one to two months 	<ul style="list-style-type: none"> Form coordinators

Program Brief: Organising the Mainland study tour in F.5

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To enable students to gain first-hand understanding of our country and its development, understand and appreciate Chinese culture and develop their sense of national identity 	<ul style="list-style-type: none"> Students will be required to conduct project learning to demonstrate their learning outcomes and self-reflection after the study tours. Students will be arranged to join CS Mainland study tours organised by the EDB. The EDB will fully subsidise students to participate in CS Mainland study tours once. 	<ul style="list-style-type: none"> Positive feedback from students in evaluation survey after the tour (e.g. at least 80% of the students feeling satisfied about the tour) Satisfactory quality of students' reflection reports Teacher's evaluation in panel meetings 	<ul style="list-style-type: none"> F.5 subject teachers

Working plan compiled by: CHAN Yu Ho (Head)

Chemistry

Program Brief: To improve learning attitude

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve learning 	<ul style="list-style-type: none"> Students are required to conduct lesson preparation periodically especially in some topics about searching for information. Time scale: Whole year 	<ul style="list-style-type: none"> Subject teachers need to follow up the assigned teaching activities with reference to the lesson preparation tasks and records (assignment or other assessments) will be kept for reference in order to evaluate about effectiveness of learning of students on particular topics. 	<ul style="list-style-type: none"> LKH, ACY, WKC

Working plan compiled by: LEUNG Kim Hung (Head)

中國歷史

項目簡介： 與歷史科及中文科作聯科協作

相關關注事項：■ 天行健，止於至善 ☐ 不言倦，發展全面 ☐ 言必行，信守使命 ☐ 不適用

目標	策略	成功準則 及 檢討	負責人
<ul style="list-style-type: none"> 加強跨科合作 	<ul style="list-style-type: none"> 與歷史科共同策劃及帶領中五學生前往香港故宮文化博物館或 M+ 博物館 與中文科為中三學生進行聯科專題研習 	<ul style="list-style-type: none"> 與歷史科科主任及中文科科主任合作 不少於一半的參與學生對活動有正面評價 	<ul style="list-style-type: none"> 黃家樂老師

項目簡介： 提升學生對中國歷史科學習興趣

相關關注事項：■ 天行健，止於至善 ☐ 不言倦，發展全面 ☐ 言必行，信守使命 ☐ 不適用

目標	策略	成功準則 及 檢討	負責人
<ul style="list-style-type: none"> 通過課堂以外的學習活動，增加學生對中國歷史的興趣及理解 	<ul style="list-style-type: none"> 組織有興趣的高中同學，參加最少一個校外舉辦的中史比賽。 	<ul style="list-style-type: none"> 不少於一半的參與學生對活動有正面評價 	<ul style="list-style-type: none"> 黃家樂老師

計劃編列者： 黃家樂 (科主任)

中國語文

項目簡介： 設立中華文化中心(悅文軒)

相關關注事項：■ 天行健，止於至善 □ 不言倦，發展全面 □ 言必行，信守使命 □ 不適用

目標	策略	成功準則 及 檢討	負責人
<ul style="list-style-type: none"> 改建 215 室為一個富有中華文化氣息的教學活動中心，讓中心成為學生於課堂上學習、課後培養興趣及課餘休憩的地方，體驗中華文化優良傳統，培養生活品味。 	<ul style="list-style-type: none"> 與各科組(例如中文學會、中文科、文學科、普通話科、中史科、體育科、視藝科等)合作，在中心舉辦不同活動及展覽，增進學生對中華文化的認識： <ul style="list-style-type: none"> 1.1 為中一及中二學生舉辦午間活動(例如：品茗、弈棋、欣賞書畫、介紹中樂、認識中國武術等)； 1.2 舉辦各項比賽(例如：中華文化室標誌及吉祥物設計比賽、國學常識問答比賽、演講比賽、辯論比賽等)； 1.3 舉辦課後興趣班(例如：書法班、國畫班、剪紙藝術等)； 舉辦節慶活動(例如新年寫揮春、端午包糰、中秋猜燈謎等)； 1.4 舉辦展覽(例如：書畫展、華服展等)。 安排學生在富有中華文化色彩的環境學習，感受氣氛： <ul style="list-style-type: none"> 2.1 安排文學科及中史選修科學生上課； 2.2 安排課後中文增潤班(補底)及思見班(拔尖)學生上課。 	<ul style="list-style-type: none"> 學生表現 科會檢討 	<ul style="list-style-type: none"> 科任老師

計劃編列者： 黃文堅、劉育善 (科主任)

中國文學

項目簡介： 增設小測，分數與統測掛鉤

相關關注事項： ☒ 天行健，止於至善 ☐ 不言倦，發展全面 ☐ 言必行，信守使命 ☐ 不適用

目標	策略	成功準則 及 檢討	負責人
<ul style="list-style-type: none"> 鞏固文學常識基礎/學習難點，引發動機及學習興趣，提升學習效能。 	<ul style="list-style-type: none"> 各級增設小測，為統測的額外加分題，題目與文學常識或學習難點有關。 	<ul style="list-style-type: none"> 學生表現 	<ul style="list-style-type: none"> 科任老師

項目簡介： 與中文科合作

相關關注事項： ☒ 天行健，止於至善 ☐ 不言倦，發展全面 ☐ 言必行，信守使命 ☐ 不適用

目標	策略	成功準則 及 檢討	負責人
<ul style="list-style-type: none"> 增進中三級學生對中國文學科的認識 	<ul style="list-style-type: none"> 合作項目：文學分享會、文社 文學分享會：師兄姐現身說法，文學對師兄姐的幫助 文社：透過創作，讓學員對文學科有初步的認識 	<ul style="list-style-type: none"> 學生表現 	<ul style="list-style-type: none"> 兩科主任、任老師及中三級中文科科任老師

計劃編列者： 文麗英 (科主任)

Economics

Program Brief: Ti-I Economics YouTube Channel

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote self-directed learning through tailor-made online resources 	<ul style="list-style-type: none"> Throughout the year, produce short videos about different economics topics and upload them to YouTube Encourage students to participate in the production 	<ul style="list-style-type: none"> Produce at least 2 short videos per month 	<ul style="list-style-type: none"> NCL

Working plan compiled by: NG Chi Lam (Head)

English Language

Program Brief: Catering for learner diversity

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To strengthen the English foundation of F.1-F.3 bottom students 	<ul style="list-style-type: none"> F.1-F.3 Foundation Classes will be organized for the bottom students of each form Students will be re-selected according to their English results in the 2nd Term Time scale: whole year 	<ul style="list-style-type: none"> Students' attendance rate is over 70% 50% of the students in the foundation classes improve 	<ul style="list-style-type: none"> LSM and TKM
<ul style="list-style-type: none"> To give extra support to the bottom students in F.4 and F.5 	<ul style="list-style-type: none"> Small group tutorial classes will be provided to the bottom students of each form Time scale: 2nd Term for F.4; whole year for F.5 	<ul style="list-style-type: none"> Students' attendance rate is over 70% 50% of the students in the tutorial classes improve 	<ul style="list-style-type: none"> LBY and TKM
<ul style="list-style-type: none"> To improve students' DSE exam results 	<ul style="list-style-type: none"> F.6 teachers take turns to host after-school listening practice sessions, and offer tutorial lessons and additional speaking practice to F.6 students After-school tutorial class will be provided to F.6 students with a marginal result Time scale: whole year 	<ul style="list-style-type: none"> After-school listening practice sessions are arranged and other forms of extra support are provided Students' attendance rate of the tutorial class is over 70% 40% of the students in the tutorial class get a level 3 in English in the HKDSE 	<ul style="list-style-type: none"> All F.6 Ts NYK

Program Brief: Strengthening the effectiveness of Language Across the Curriculum in F.1

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To strengthen teaching and learning of English in Maths and Integrated Science in F.1 	<ul style="list-style-type: none"> English teaching materials suiting the needs of Maths and IS will be revised F.1 teachers of IS and Maths will observe English lessons and vice versa to exchange ideas on teaching the language component in their subjects Time scale: whole year 	<ul style="list-style-type: none"> English teaching materials are revised Lesson observation and post-lesson discussion are carried out Students' learning of the target language is reinforced 	<ul style="list-style-type: none"> NYK, LSM, OHM, TKM, IS & Maths Departments

Working plan compiled by: LINDER Brenda Ying, TAM King Man, NG Yu Kiu (Heads)

Geography

Program Brief: Participate Studios in School and showcase their learning outcome with the public

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Extend students' learning and find topics relevant to their everyday life To take up the role of tree ambassadors and share what they learnt 	<ul style="list-style-type: none"> Take part in studio in school "say trees" program organized by Mad school and from Oct 2022 to Feb 2023 for F.4 GEOG X1 students To exemplify students' talents and creativity in different social innovation projects 	<ul style="list-style-type: none"> Active response in activities Positive feedbacks from students Evaluating Google forms at the end of the events to collect students' feedback 	<ul style="list-style-type: none"> LHL

Program Brief: Outreach programme by JC-Wise and other related organizations

Related Major Concern: ☐ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To raise the public's awareness and appreciation, of the multiple values of fresh water To recognize the importance of attaining long-term water sustainability goals for Hong Kong. 	<ul style="list-style-type: none"> Take part in JC-Wise Outreach programme in first term of 2022-23 for all students at school. 	<ul style="list-style-type: none"> Active response in activities Positive feedbacks from participants through report and class presentation 	<ul style="list-style-type: none"> LHL and LHM

Program Brief: Collaboration with different committees in organizing environmental education activities

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Help students apply book knowledge in daily life 	<ul style="list-style-type: none"> To use different measuring tools in collecting data for fieldwork-based questions To learn different research skills and apply in daily activities Participate in outreach programme, to visit O-Park, T-park or Long valley, etc. To explore the biodiversity via mini-games and information about common species in lecture To explore in the countryside, while explaining their habitats and techniques to identify species Throughout the year 	<ul style="list-style-type: none"> Active participation of all participants Positive feedbacks from students through field trip report and class presentation 	<ul style="list-style-type: none"> LHL and LHM

Working plan compiled by: LI Hiu Lam (Head)

History

Program Brief: Review of new-implemented curriculum

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> Ensure and enhance the learning effectiveness of the students under the new curriculum 	<ul style="list-style-type: none"> Make special arrangements to accommodate the new curriculum. (E.g. Extra assignments and notes to help students consolidate learning output.) 	<ul style="list-style-type: none"> At least one extra assignment and notes upload per term 	<ul style="list-style-type: none"> MKH, WR

Program Brief: History-P.E. cross-curricular learning program

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote cross-subject activity 	<ul style="list-style-type: none"> Visit the Hong Kong Cricket Club with the P.E. students to enrich students' exposure. Cooperation of the P.E. Panel. 	<ul style="list-style-type: none"> 70% of participants find the outing has positive outcomes 	<ul style="list-style-type: none"> MKH

Program Brief: Outing with Chinese History Panel

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote cross-subject activity 	<ul style="list-style-type: none"> Visit the M+/ the Hong Kong Palace Museum with Chinese History students. Cooperation of the Chinese History Panel. 	<ul style="list-style-type: none"> 70% of participants find the outing has positive outcomes 	<ul style="list-style-type: none"> MKH

Program Brief: History-VA co-curricular activity

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote cross-subject activity 	<ul style="list-style-type: none"> F.3 students would design a political cartoon relating to the Cold War and transform it to an art piece. Cooperation of the VA Panel. 	<ul style="list-style-type: none"> 70% of participants find the activity has positive outcomes 	<ul style="list-style-type: none"> MKH, WR

Working plan compiled by: MAN Kwun Hang Gary (Head)

Information & Communication Technology

Program Brief: Introduce media production/3D projection mapping to students

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To introduce media production/3D projection mapping to students 	<ul style="list-style-type: none"> Through the exposure and hands-on training to students on 3D projection mapping on and off ICT lessons, students will expose to the broader horizon of media production Time frame: year-round 	<ul style="list-style-type: none"> Positive feedbacks from students and subject teachers Actual products of media production 	<ul style="list-style-type: none"> CFL, LLY

Program Brief: Incorporate CUHK-JC AI for the Future Project content into Junior form ICT curriculum

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To Incorporate CUHK-JC AI for the Future Project content into Junior form ICT curriculum 	<ul style="list-style-type: none"> Adopt appropriate content from the AI curriculum package to the current junior form ICT lessons Time frame: year-round 	<ul style="list-style-type: none"> Positive feedbacks from students and subject teachers 	<ul style="list-style-type: none"> LIE, LLY, LTC, CFL

Working plan compiled by: LIE Chi Wai (Head)

Integrated Science

Program Brief: Reforming and refining the curriculum of Integrated Science in Junior Form

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To strengthen the linkage between junior form and senior form science subjects To enhance the learning outcome in science subjects 	<ul style="list-style-type: none"> To refine the current curriculum by reconstructing the learning topics with the agreement of panel chairperson of Physics, Chemistry and Biology Time scale: 2022 – 2023 To provide resources (e.g. video recording) for talent students in learning special topics / topics to be trimmed in the normal teaching schedule Time scale: 2021 – 2023 (Second phrase) 	<ul style="list-style-type: none"> Students are able to acquire basic / required knowledge under the refined curriculum <p>Evaluation method:</p> <ul style="list-style-type: none"> Performance in different assessments Quantitative survey for repeaters and teachers <ul style="list-style-type: none"> More talented students enrich themselves from self-learning <p>Evaluation method:</p> <ul style="list-style-type: none"> Record of accessing the resources 	<ul style="list-style-type: none"> CCK, CFL, LKH, YYK

Program Brief: Building up a learning habit

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To equip students with basic science vocabulary To motivate students to be self-directed learner To motivate students' learning 	<ul style="list-style-type: none"> To provide and reinforce the use of important vocabularies in each unit To set different tasks for pre-lesson learning, including but not limited to: pre-lesson quiz, presentation, group discussion, etc To raise challenging / interesting issues before teaching Time scale: 2022 - 2023 	<ul style="list-style-type: none"> Students can recall and apply the important vocabularies in each unit Students are able to complete the pre-lesson tasks assigned at least 2 times in one unit <p>Evaluation method:</p> <ul style="list-style-type: none"> Performance in the use of vocabulary in assessments Performance in pre-lesson tasks Routine of lesson preparation is built up 	<ul style="list-style-type: none"> *CCK, *TPS, ACY, HCY, WKC,

Program Brief: Strengthening the cooperation of science subjects in different levels

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To improve the teaching method in different levels To make good use of statistical data 	<ul style="list-style-type: none"> To examine the teaching content and method of similar topics in different levels / different topics To conduct co-lesson preparation and lesson observation To review and design the teaching method, assignment and assessment based on statistical review Time scale: 2022 – 2023 	<ul style="list-style-type: none"> Panel members conduct at least one co-lesson preparation and lesson observation in each term Sample teaching plans can be adopted <p>Evaluation method:</p> <ul style="list-style-type: none"> Improvement in assignment or assessment in the specific topic 	<ul style="list-style-type: none"> *CCK, ACY, HCY, TPS, WKC, CFL, LKH, YYK

Program Brief: Widening students' horizon in learning science

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To motivate students in learning science To enrich students' knowledge in science To arouse students' interest in scientific inventions 	<ul style="list-style-type: none"> To join competitions / activities related to Science / STEM content To organize training to junior form students with potential in Science To prepare potential students from joining STEM activities / competitions in the next academic year Time scale: 2022 - 2023 	<ul style="list-style-type: none"> Joining at least one competition / STEM activity. A team of talented students is formed in junior form. <p>Evaluation method:</p> <ul style="list-style-type: none"> Record of training or workshop for target students Performance / participation in the activities 	<ul style="list-style-type: none"> *CCK, WKC

Working plan compiled by: CHAN Chun Kit Ben (Head)

Mathematics

Program Brief: Enhanced small group tutorial classes with weakest or slowest learners

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To raise the academic standard of weak students and prepare them to cope with the requirements of DSE 	<ul style="list-style-type: none"> Select target students based on past UT and exam results Equip students with basic concepts and techniques to handle section A1 questions in HKDSE Deliver simple practice questions to students and provide feedback and suggestions for improvement Time Scale: After school lessons three weeks before 1st Term and Mock Exam 	<ul style="list-style-type: none"> Target students showed improvement in test and exam results Students showed confidence in handling the basic questions with enhanced motivation 	<ul style="list-style-type: none"> NYM, LYH, KPM, LUN

Program Brief: Small group enrichment classes with high achievers

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To raise the academic standard of high achievers and prepare them to get distinction levels in DSE 	<ul style="list-style-type: none"> Select target students based on past UT and exam results Equip students with advanced techniques to handle section A2 and section B questions in HKDSE Deliver practice questions to students and provide feedback and suggestions for enhancement Time Scale: After school lessons three weeks before 1st Term and Mock Exam 	<ul style="list-style-type: none"> Target students got an even better results in test and exam Students got familiar with more complicated questions and corresponding techniques 	<ul style="list-style-type: none"> HKM, CKW

Working plan compiled by: WONG Yuk Lun (Head)

Music

Program Brief: Multiple Exposure in F.5 (Music)

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To facilitate learning across different aspect such as I.T. and performing arts 	<ul style="list-style-type: none"> Draw students' attention in different cultures and industries (e.g. script writing, iPad ensemble, magic course and group singing course, etc.) Invite external speakers of different expertise to share with students Time scale: throughout the whole year 	<ul style="list-style-type: none"> Evaluation by survey after twelve lessons. Attendance 	<ul style="list-style-type: none"> LSH

Program Brief: Multiple Exposure in F.4 (Music)

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To nurture positive values and morality 	<ul style="list-style-type: none"> Arouse students' awareness in Chinese culture (e.g. Cantonese Opera.) Develop students' interest in drama and singing course, etc Invite external speakers of different expertise to share with students Time scale: throughout the whole year 	<ul style="list-style-type: none"> Evaluation by survey at the end of the school year. Attendance 	<ul style="list-style-type: none"> LSH

Working plan compiled by: LEE Suk Han (Head)

Physics

Program Brief: Promoting physics by optimizing the environment of the physics laboratory

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To promote physics by optimizing the environment of the physics lab 	<ul style="list-style-type: none"> Decorating the physics laboratory by renewing the wall decorations and posters Setting up simple physics related displays and demonstrations on the side benches Update promotion posters timely Time scale: Whole year 	<ul style="list-style-type: none"> Positive feedbacks from students Students ask questions about the promotion materials and displays 	<ul style="list-style-type: none"> All

Program Brief: Collaborating with Integrated Science department

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To optimize the science curriculum by collaborating between physics and integrated science department 	<ul style="list-style-type: none"> Reviewing physics related topics in integrated science curriculum Modifying the lesson schedule/ scheme of work base on the collaboration meeting(s) Assessing students' physics related IS knowledge for F3 and F4 physics students Time scale: Whole year 	<ul style="list-style-type: none"> Review F3 integrated science (physics) curriculum Review teaching materials base on the assessment on physics related IS knowledge 	<ul style="list-style-type: none"> All

Working plan compiled by: CHEUNG Fook Lai (Head)

Physical Education

Program Brief: Implementation of “Whole Person Education” in PE Curriculum

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To foster our students in spiritual, humane, social and physical development under the whole-person education framework. To nurture our students to become confident, caring leaders who possess integrity, perseverance and with sense of responsibility for themselves and others. To demonstrate appropriate etiquette and sportsmanship in physical activities and to develop positive values and attitudes towards life To broaden students’ exposure to new areas of sports & nurture their positive values. 	<ul style="list-style-type: none"> Base on the “whole person education” framework, in-corporate various focus in PE curriculum <ul style="list-style-type: none"> F.1: integrity, responsiveness, sexuality and gender stereotypes F.2: respect, courtesy, family values F.3: accepting challenges, positive life-values, resilience and emotion management F.4: care for others, empathy, courage and perseverance F.5: resistance to adversity, commitment F.6: stress management 	<ul style="list-style-type: none"> Able to in-corporate different focus in PE curriculum (both theoretical and skill lesson) Arouse students’ learning motivation and help them understand the importance of “whole-person education”. The new initiatives in curriculum suited students’ ability and interests On-going evaluation on effectiveness of the new initiatives conducted. 	<ul style="list-style-type: none"> All P.E. teachers & respective staff

Program Brief: Design and implement Multiple Exposure (ME) activities in PE curriculum

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To broaden students' exposure in multiple activities To help students gain enjoyment and satisfaction through participating in various exposures To enhance students' skills and physical fitness levels 	<ul style="list-style-type: none"> Multiple Exposure (ME) activities will extend to F.4 and F.5, new exposures will be explored and provided for students. 	<ul style="list-style-type: none"> All programs implemented according to planned schedule. Students were motivated to join the activities/program Students' exposure enriched by engaging in structured activities 	<ul style="list-style-type: none"> WWS, HHK

Program Brief: Enrich Students' Exposure by the New Bouldering Wall

Related Major Concern: ☐ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To broaden students' exposure in sports climbing activities To help students gain enjoyment and satisfaction through participating in sports climbing To train students' physical fitness in term of strength and stamina To cultivate students a sense of perseverance when facing difficulties 	<ul style="list-style-type: none"> Contact 5 tenderers by the end of Aug 2022 Explore the feasibility of completing the project by 2022-2023 academic year A series of training and safety precautions will be carried out before the opening of the climbing wall 	<ul style="list-style-type: none"> Clear regulations are implemented to guide the operation of the wall Students are motivated to do exercises and training regularly Students' exposure is enriched by engaging in sports climbing and related mountaineering activities 	<ul style="list-style-type: none"> *LKL, HHK, NLK with EMC

Program Brief: Flourish students' sports talents and create a vibrant PE atmosphere in school campus

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria& Evaluation	Responsible Staff
<ul style="list-style-type: none"> To extend students' talents and contributing their talents to community service To enrich school vibe in PE To introduce new ideas and experiences from external parties for broadening students' exposure for whole person development To offer students chance to develop skills to handle difficulties and unfamiliar situations To explore more opportunity by strengthening the connections with outside resources 	<ul style="list-style-type: none"> Coordinate "Student Leadership Training" through School Sports Program of LCSD Organize alumni / elite athletes' sharing in school functions Organize local/oversea sports training for school team members Arrange value added course/workshop e.g. first aid, life-saving bronze and fitness room user's course etc. Enrich students' understanding of various "University Admission Schemes" and related interview skills Strengthen students' capabilities by outdoor challenging activities like hiking, AYP badge scheme and "Cycling Fund Raising" activity. Organize "Specific Sports Week" and inter-class competition e.g. rowing. Upgrade facilities by installing protective barrier on tennis court near highway and golf driving range etc. 	<ul style="list-style-type: none"> All programs implemented according to planned schedule. Students were motivated to join the activities/program Students' exposure enriched by engaging in structured activities Students exposed to opportunities in serving the community with their talents. 	<ul style="list-style-type: none"> All members

Working plan compiled by: HO Hon Kin, WONG Wing Sheung (Heads)

普通話

項目簡介： 善用中文科所授的詩詞或文章

相關關注事項： ☒ 天行健，止於至善 ☒ 不言倦，發展全面 ☐ 言必行，信守使命 ☐ 不適用

目標	策略/進度	成功準則 及 檢討	負責人
<ul style="list-style-type: none"> 跨科學習，提高學習效率，提高學習興趣 	<ul style="list-style-type: none"> 選取恰當的詩詞和段落，在課堂上或口試中朗讀相關內容，欣賞普通話朗讀的美。 譯寫相關內容，訓練普通話譯寫能力。 	<ul style="list-style-type: none"> 學生表現 科會檢討 	<ul style="list-style-type: none"> 科任老師

項目簡介： 舉辦普通話週

相關關注事項： ☒ 天行健，止於至善 ☒ 不言倦，發展全面 ☐ 言必行，信守使命 ☐ 不適用

目標	策略/進度	成功準則 及 檢討	負責人
<ul style="list-style-type: none"> 營造良好的校內普通話學習氛圍 	<ul style="list-style-type: none"> 與普通話小組成員一同籌辦，讓學生有服務同儕的機會。 於校內舉行普通話活動及比賽，例如繞口令比賽、攤位遊戲、午間電台等。 	<ul style="list-style-type: none"> 學生參與情況及意見 科會檢討 	<ul style="list-style-type: none"> 科任老師

項目簡介： 多方面學習普通話

相關關注事項： ☒ 天行健，止於至善 ☒ 不言倦，發展全面 ☐ 言必行，信守使命 ☐ 不適用

目標	策略/進度	成功準則 及 檢討	負責人
• 多運用及推廣普通話	• 鼓勵同學參與校外普通話活動或比賽	• 學生表現 • 科會檢討	• 科任老師

計劃編列者： 韓幸彩 (科主任)

Technology and Living

Program Brief: STEM workshop on essential oil / soap bar

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> The students know the importance of STEM in their study and in the subject of Technology & Living Providing the valuable parent-child quality time for the students and their parents 	<ul style="list-style-type: none"> Technology and Living panel will co-operate with the School-Home Collaboration Committee to organize a workshop on essential oil or soap bar 	<ul style="list-style-type: none"> The students and parents enjoy the parent-child quality time Essential oil or soap bars are made at the end of the workshop 	<ul style="list-style-type: none"> CPY, HHK

Program Brief: Cooking competition on Molecular Gastronomy

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> A cross-subject collaboration including Technology & Living and Science Society Enhancing the co-operations among subject The students can more learn more effectively 	<ul style="list-style-type: none"> Technology and Living panel will co-operate with Science Society about the cooking competition on Molecular Gastronomy 	<ul style="list-style-type: none"> The students can understand the principles underlying Molecular Gastronomy The students can finish the dishes in a timely manner and enjoy the co-operations with the others 	<ul style="list-style-type: none"> CPY, TPS

Program Brief: Making of Bean Bag (for relieving pain and tiredness on human bodies)

Related Major Concern: ☒ Pursuing Intellectual Excellence ☒ Advocating Holistic Development ☐ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> A cross-subject collaboration including Technology & Living, Visual Art and Integrated Science Enhancing the co-operations among subjects The students can learn more effectively 	<ul style="list-style-type: none"> Technology and Living panel will co-operate with Visual Art and Integrated Science Panel on designing, making and understanding the function of the Bean Bag 	<ul style="list-style-type: none"> The students can design, make the product and know the principles underlying the functions of the product 	<ul style="list-style-type: none"> CCK, CPY, YSY

Working plan compiled by: CHU Po Yee (Head)

Visual Arts

Program Brief: Design thinking strategies in project learning

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ Others

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Build up high-order creative thinking Learning to integrate knowledge and establish an interdisciplinary learning mindset 	<ul style="list-style-type: none"> To adopt design thinking strategies that focus on students as active and engaged learners in projects To construct students' knowledge by linking the understandings in art/design and other subjects /disciplines Implement the learning in project-based, establish a self-directed learning mode with the application of experiences in daily life Time scale: throughout the whole year 	<ul style="list-style-type: none"> Design thinking strategies adopted in projects as planned 	<ul style="list-style-type: none"> All members

Program Brief: To support and unleash students' visual arts talents and create an aesthetics learning atmosphere in school

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> To support and facilities the development of our talented VA students To extend students' talents and contributing students' talents in art 	<ul style="list-style-type: none"> Set up a student visual arts talent pool, collect the information about individual expertise, skills and experiences or areas that students would like to explore. The information will be collected from students' portfolios or survey. Facilitate target students to participate in specific competitions, activities or scholarships, to provide 	<ul style="list-style-type: none"> Conducted as planned 	<ul style="list-style-type: none"> All members

communities • To enrich the aesthetics vibe in school	diversified development for students with different VA talent areas. • Provide more opportunities or platforms for students to showcase their works • Time scale: throughout the whole year		
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Program Brief: Strengthen the external connection

Related Major Concern: ☒ Pursuing Intellectual Excellence ☐ Advocating Holistic Development ☒ Fulfilling Unique Mission ☐ N/A

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
• To strengthen the external connection to enable multiple learning experiences	• To provide students with multiple opportunities to encounter, engage with, and elaborate on new knowledge and skills • To coordinate more art learning experiences for students outside school, to extend and create different occasions for our students to communicate and interact with artists / designers • Time scale: throughout the whole year	• Conducted as planned	• All members

Working plan compiled by: YIP Shing Yan, LAM Siu Yi (Heads)

7. 維護國家安全及國家安全教育相關措施的工作計劃

範疇	措施	評估方法	推行時間	負責人	所需資源
學校行政	<p>「維護國家安全及國家安全教育」工作小組，配合國民教育，恒常進行以下工作：</p> <ul style="list-style-type: none"> - 統籌有關政策； - 協調及督導各科組落實有關措施及計劃；及 - 促進不同持份者的溝通和協作。 	年終檢討	全學年	文麗英 (工作小組召集人)	---
人事管理	持續落實員工聘任過程及評估機制	年終檢討	全學年	鄭元山校長、 李永滔副校長	---
教職員培訓	在教師發展日，舉辦與國家安全相關的活動，促進教職員認識及理解《香港國安法》，提升他們對國家安全的意識。此外，提醒教職員參加國家安全教育培訓，以及認識教師《基本法及香港國安法》測試要求，時刻秉持專業操守。	教師發展日評估 教師回饋	全學年	謝小華老師 (教職員專業發展組 負責人)	教育局專業支援
學與教	持續跟進及檢視學與教的內容和質素以符合相關要求	教學計劃中列明 相關教學內容、 科主任檢視教材 內容及觀課	全學年	陳俊傑老師 (跨科統籌組負責人)	---

範疇	措施	評估方法	推行時間	負責人	所需資源
學與教	確保圖書館藏書適合學生閱讀	圖書館藏書符合教育局指引	全學年	陳瑩助理校長 (學習資源組負責人)	與圖書館主任 及文員合作
	舉辦有關基本法教育及有助學生認識國情之考察活動	活動檢討	下學期	陳裕豪老師 (學生活動組負責人)、 胡美紅老師 (學生拓展組負責人)	教育局專業支援、合資格及具質素的旅行社、帶隊老師
	舉辦姊妹學校網上交流活動	活動檢討	上學期	胡美紅老師 (學生拓展組負責人)	合適的場地 及時間
	培訓升旗手，在每周早會，以及特定日子奏唱國歌及/或舉行升國旗儀式。	每周早會、開學禮、畢業禮及結業禮均舉行升國旗儀式	全學年	黃家樂老師 (學生成長組主任)	教育局專業支援
	悅文軒落成，透過舉辦相關活動，提升學生對中華文化的認識。	活動檢討	全學年	黃文堅助理校長 (中文科主任)、 文麗英老師 (中國文學科主任)、 黃家樂老師 (中國歷史科主任)	善用外界相關機構提供的資源
	透過音樂課，培養學生唱國歌時應有的態度及行為。	觀察	上學期	利淑嫻老師 (音樂科負責人)	---
學生訓輔及支援	透過個案分析加強老師培訓，讓班主任、科任老師及當值老師能有效處理不同的突發情況。	活動檢討	全學年	李智偉助理校長 (訓導組負責人)、 吳志霖老師 (輔導組負責人)	合適的場地 及時間

範疇		措施	評估方法	推行時間	負責人	所需資源
家校合作		舉辦家長教練課程及親子義工活動，協助家長培養學生健全品格。	開會檢討	視乎情況而定，家長教練課程及親子義工活動約每年各 4 次	黃文堅助理校長 (家校協作組負責人)	與家長教師會合辦
		鼓勵家長參與外間舉辦之國民教育及國家安全教育家長講座	開會檢討	下學期	黃文堅助理校長 (家校協作組負責人)	教育局專業支援、與家長教師會合辦
		適時派發國家安全教育家長資料	開會檢討	全學年	黃文堅助理校長 (家校協作組負責人)	教育局專業支援、與家長教師會合辦
其他	其他校舍管理方面	執行相關批審程序，讓相關團體依從。	年終檢討	全學年	朱寶儀 (租借校舍負責人)	---
	校內或校園附近被入侵或騷擾	落實校內或校園附被入侵或騷擾處理機制	年終檢討	全學年	李永滔副校長 (危機管理組負責人)、 李智偉助理校長 (訓導組負責人)	---
	學校名稱未經授權下被個人或團體使用	推行相關處理機制	年終檢討	全學年	李永滔副校長 (危機管理組負責人)	---

計劃編列者： 文麗英 (統籌主任)

8. SUPPORT FOR STUDENTS WITH SPECIAL EDUCATIONAL NEEDS

A. Program Schedule:

Date	Event / Program / Work	Responsible Staff
Sept	Prepare and distribute SEN lists to Form Teachers, Form Coordinators, Subject Teachers and Dormitory Wardens	AOY & ICC
Sept-Oct	Contact all parents of students with SEN to understand the specific needs of each student	AOY & ICC
Sept-Oct	Compile lists of students with SEN for teachers concerned and detailed profiles for form teachers	AOY & ICC
Sept, Jan & Jun	Apply for special examination arrangements for students with SEN in HKDSE and internal examinations	ICC
Sept-July	Arrange students and parents in need to meet EP	ICC
Nov-Dec	Organize a Social and Emotion Management Skills Workshop for students in need with EP and social workers	AOY, ICC
Nov-Jun	Arrange speech therapy and reading & writing training for students, especially students with SLI and SpLD	AOY, ICC
Nov-May	Arrange workshops for students who want to improve their social skills and emotion management skills, esp. students with ASD and ADHD	AOY & ICC
Nov	Update information of students with SEN in SEMIS	ICC
Nov	Provide CLP counseling to F.6 students with SEN	Form Teachers
Feb	Meet parents of students with SEN on Parents' Day if necessary	ICC & EP
Mar	Provide CLP counseling to F.3 students with SEN	Form Teachers
Jun	Complete the individual reports of each student with SEN in Tier 2	ICC
July-Aug	Confirm the list of new students with SEN through the SEMIS	ICC

B. New Initiative:

Program Brief: Disseminate SEN information to teachers and social workers by secured electronic means

Objectives	Strategies / Time Scale	Success Criteria & Evaluation	Responsible Staff
<ul style="list-style-type: none"> Concerned parties (teachers, social workers, dormitory wardens) can access SEN information more easily so that they can provide timely support for students with SEN. 	<ul style="list-style-type: none"> Create a secured space (N:) in the school server for SEN information storage and retrieval. Prepare tailor-made SEN lists for form teachers, form coordinators, subject teachers and dormitory wardens. Distribute these lists to concerned parties in early September Collect feedback from teachers about the system 	<ul style="list-style-type: none"> Feedback from teachers 	<ul style="list-style-type: none"> ICC & AOY

9. SUPPORTS FOR NON-CHINESE SPEAKING STUDENTS

規劃：

支援活動	目的	措施	時期	成功準則及檢討	負責人	預算
1. 小組學習	減少師生比例，提升相關學生的中文能力	安排非華語學生與中文能力稍弱的學生同組，每組 20 人	全學年	提升學生學習中文動機及中文成績 • 每年評估及面談不少於兩次	黃文堅老師 劉育善老師 韓幸彩老師	教師薪金： \$861,960 購買歷屆試題： \$1,000
2. 抽離教學	讓非華語學生依據中文能力調適課程	安排非華語學生學習 GCSE / GCE 中文課程	全學年	學生參與 GCSE/GCE 中文考試 • 每年評估及面談不少於兩次		
3. 協作教學	減少師生比例，提升相關學生的中文能力	調配老師與科任老師於說話教學上協作，加強對學生指導	全學年	提升學生說話及寫作能力 • 每年評估及面談不少於兩次		

支援活動	目的	措施	時期	成功準則及檢討	負責人	預算
4. 課後支援	讓非華語學生有更多學習中文機會	安排非華語學生參加課後支援課程，每周 1 節，每節 1 小時	全學年	提升學生學習中文動機及中文成績 • 每年評估及面談不少於兩次		
5. 文化活動	讓非華語學生增進對中國文化的認識，提升學習中文的興趣	安排非華語學生參加中文學會辦的文化活動	待定	提升學生學習中文動機及中文成績 • 每年評估及面談不少於兩次		
					總預算:	\$862,960

10. SCHOOL-BASED AFTER-SCHOOL LEARNING AND SUPPORT PROGRAMS

A. Introduction

The focus of the program is to provide more assistance and opportunities to the disadvantaged students to improve their learning effectiveness, broaden their learning experiences outside classroom and raise their understanding of the community and sense of belonging.

B. Information on activities to be subsidized/complemented by the grant

Name of activity	Nature of the activity	Success criteria	Method(s) of evaluation	Period/Date activity to be held	Estimated no. of grant beneficiaries [#]	Estimated fee/ student (\$)
Aesthetic development activity	Training course / visit	Students' aesthetic abilities have improved	Questionnaire (students and parents)	Sep/2022-Aug/2023	20	4,000
Physical development activity	Training course	Students' sports skills have improved	Questionnaire (students and parents)	Sep/2022-Aug/2023	20	4,000
Study tour outside HKSAR	Study tour	Students' learning experience and field of view have been broadened and their self-discipline and self-confident have been enhanced.	Questionnaire (students and parents)	Sep/2022-Aug/2023	20	10,000

Note:

[#] Grant beneficiaries – referring to target students in receipt of CSSA/SFAA full grant and disadvantaged students identified by the school

[#] The amount of the subsidy depends on the actual cost of the activity, the length of the activity and the balance of the fund

11. PLAN ON SISTER SCHOOL EXCHANGES

Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring/Evaluation	Estimated Expenditure
<p><u>Online Exchange Program</u></p> <ul style="list-style-type: none"> Operate Online Program offer by both Jockey Club Ti-I College and Duan Zhou Middle School. Throughout the Program, students can enrich the academic and culture exchange. <p>(1) Live- Broadcast Assembly (TBC) [Time Scale: Late Oct – Nov 2022]</p> <p>(2) Live- Broadcast Lesson (TBC) [Time Scale: After Easter 2023]</p>	<ul style="list-style-type: none"> Through the exchange activities between the two schools, our students can develop the understanding of culture on the mainland and even showing cares towards sister school. Lay the relationship between the two schools through technology and minimize the limitation of face-to-face exchange due to pandemic. Enhance the instant communication and response between the two schools through school-based Live Broadcasting system. (Form-base) Foster the learning scale by Online lesson exchange, etc. Chinese lesson. (Class-base) 	<ul style="list-style-type: none"> Evaluating the effectiveness by students and teacher's questionnaires. Students sharing during morning assembly. Feedback from sister school. 	<ul style="list-style-type: none"> Expenditures for further equipment on IT Broadcasting Program. (Including Live Broadcasting camera and Audio setting) \$49,000 Expenditures for IT broadcast system in Chinese Culture Center (悅文軒). \$49,000

Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring/Evaluation	Estimated Expenditure
Online Exchange Archive Develop an online exchange archive of elite students' work. [Time Scale: Second Term 2023]	<ul style="list-style-type: none"> Facilities and provide a platform for online-exchange communication and interflow among students and teachers of both schools. 	<ul style="list-style-type: none"> The Popularity of the hit rate of the archive 	<ul style="list-style-type: none"> Expenditures for purchase online storage or program \$2,000
			Total estimated expenditure: about \$100,000

12. PLAN ON USING THE CAPACITY ENHANCEMENT GRANT

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Enhancing teacher's teaching qualities	<ul style="list-style-type: none"> Create more space for teachers to enhance their teaching quality Provide teaching support for subject panels (Chi Lang, Eng Lang, Chem, Hist, Geog and C.S.) Promote the moral and national education Enhance students' language proficiency 	<ul style="list-style-type: none"> Together with other share of grants from EDB such as NCSG & TRG to employ 7 teachers to share teachers' teaching load, administration work and other school affairs. 	<ul style="list-style-type: none"> Teachers' teaching and non-teaching workload will be reduced Teachers may spare more time in planning and preparing for their teaching. Provision of after school academic and OLE programs for students Provide pastoral care to students 	From September 2022 onward for one school year.	Part of the Remuneration package for one year: <u>Salaries + MPF</u> \$654,502	<ul style="list-style-type: none"> Formal class teaching of Chi Lang, Eng. Lang., Chem, Hist, Geog. & C.S. were conducted. Supports in organizing school functions were provided. 	<ul style="list-style-type: none"> Feedback from staff Observation 	LWT
Total:					\$ <u>654,502</u>			

The Plan had been discussed and finalized in the 1st Staff Meeting of 2022 on 1 September 2022.

13. PLAN ON USING THE DIVERSITY LEARNING GRANT

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Gifted Education	Gifted program organized by tertiary institutes Example: <ul style="list-style-type: none"> CUHK Summer Institute HKUST Dual Program CUHK Science Academy for Young Talent (Autumn Course)	Students can <ul style="list-style-type: none"> gain insight into adapting to the university learning environment engage in academic and cultural exchange with students of different backgrounds explore different subject areas through short courses 	Depends on the nature of the program: Example: <ul style="list-style-type: none"> Top 5 higher achievers in F.5 (CUHK Summer Institute) Top 20% students in the reference subjects (e.g. math / physics / chemistry / biology) Approximately 5 F.4 - F.6 students 	Varied	<ul style="list-style-type: none"> Certificates, prizes, awards, medals, etc. 	CCW, HML, MCK, LSM	- CUHK Summer Institute: Program Fee: $\$6,840 \times 5 \times 50\%$ = \$17,100 (Subsidize 50% per student) - Other program: $\$1,000 \times 10$ = \$10,000 (Subsidize \$1,000 per student) Total: \$27,100

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Gifted Education	Off-site pull-out gifted education programs/ competitions (e.g. programs/ competitions organized by HKAGE, other organizations, etc.)	<ul style="list-style-type: none"> To stretch the performances of students with varied abilities and talents To cope with the diverse learning needs of students with varied abilities and talents To improve students' academic achievements 	<ul style="list-style-type: none"> Approximately 40 F.4 - F.6 students subject / committee selection 	Varied	Certificates, prizes, awards, medals, etc.	CCW, HML, MCK, LSM	<ul style="list-style-type: none"> handouts worksheets exercises equipment entrance fee subsidies course fee subsidies \$10,000
History and Physical Education	Enriched Activities for History and P.E. Elective	<ul style="list-style-type: none"> To provide activities to enrich students' learning experience through different outings To construct students' knowledge by linking the understanding in PE and other 	<ul style="list-style-type: none"> 40 F.4 - 6 History and P.E. elective students 	Whole year	Attend enriched activities: Visit Hong Kong Golf Club - Fanling	MKH WWS	T&L materials and coach \$2,500

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
		disciplines					
History and Physical Education	Enriched Activities for History and P.E. Elective	<ul style="list-style-type: none"> To provide activities to enrich students' learning experience through different outings To construct students' knowledge by linking the understanding in PE and other disciplines 	<ul style="list-style-type: none"> 40 F.4 - 6 History and P.E. elective students 	Whole year	Attend enriched activities: Visit Hong Kong Cricket Club	MKH WWS	T&L materials and coach \$2,500
Mathematics	Mathematical Olympiad Course	<ul style="list-style-type: none"> To arouse students' interest in mathematics, improve students' IQ, logical thinking, reasoning, analytical and problem-solving abilities 	<ul style="list-style-type: none"> 10 - 20 F.4 and F.5 students nominated by Math teachers 	10 lessons from October 2022 to April 2023 (2 lessons/month)	For external competitions	WMY	\$750/h x 8 lessons = \$6,000

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Music	In-School Program for HKDSE Music (2021-2024) Program	<ul style="list-style-type: none"> Support 2 Music elite students to join the DSE Music course and help them prepare for the DSE Music Exam in 2024 	<ul style="list-style-type: none"> 2 F.5 students assessed by the Music Teacher 	The whole course lasts for 3 academic years (21/22 – 23/24)	<ul style="list-style-type: none"> Progress monitored by the Music teacher Performance report issued by the Music course provider (Institution of HK Senior Secondary School Music Education) 	LSH	1. Institution of HK Senior Secondary School Music Education: \$17,539 2. Tutorial Fee on Paper II (Ensemble) in DSE Music: \$3,000 Total: \$20,539
Physical Education	Annual P.E. training camp	<ul style="list-style-type: none"> P.E Camp is one of the core training items for all P.E. senior form elective students, they will learn practical skills through examination and certification, at 	<ul style="list-style-type: none"> 50 students All F.5 elective PE elective students will be required to join the camp 	4-day-3-night In Apr to May 2023	Attend: 1) Canoe training 2) Windsurfing training 3) Hiking Complete: P.E. Camp log book 1.	HHK LKL WWS CCY CHK	Camp fee: \$3,500 Training courses: \$510 x 50 = \$25,500

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
		the same time their collaboration skills, team spirit and other key learning areas can also be enhanced.					Total budget = \$29,000
Physical Education	Elite athlete program	<ul style="list-style-type: none"> Tutorials will be organized for elite athletes to enhance their academic performance. 	- 30 students - F.4 - F.6 elite athletes	Year round	Attend tutorial lesson (2 hours per week, \$160 per hour, ~90 lessons)	WWS HHK	\$160 x 2 hours x 90 lessons = \$28,800
Physical Education	"Certificate in First Aid" Course	<ul style="list-style-type: none"> To introduce the principles of First Aid To recognize and practise First Aid treatment including CPR techniques To provide hands-on practice for First Aid 	- 60 students - F.4 - F.5 P.E elective students	2 nd term	Attend 30 hours training course and complete	WWS CCY	The following items will be subsidized by the school : Estimated course fee and materials \$350 x 60 students = \$21,000 The following items will be paid by

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
							students: 1. Bandages Pack 2. Exam fee 3. Certificate @ \$138 Total budget = \$21,000
Physical Education	Enriched Activities for P.E. Elective	<ul style="list-style-type: none"> To provide a variety of activities for students apart from traditional DSE PE sports items in the examination syllabus 	- 100 students - F.4 - F.6 P.E elective students	Whole year	1. Sports exposure activities 2. Fitness User Workshop	HHK WWS	1. Sports exposure activities: \$220 x 120 students = \$26,400 2. Fitness User Workshop \$2,500 x 2 classes = \$5,000 Total budget = \$31,400

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
	HKDSE Sports Skills enhancement program	Tutorials will be organized for the P.E. elective students to enhance their sport skills performance (Target for HKDSE ball games assessment)	- 60 students - F.4 – F.6 P.E. elective students	Year round	<ul style="list-style-type: none"> Attend enhancement programs 	WWS	\$160 x 2 hours x 5 times x 5 sports = \$8,000
Visual Arts	- Art Camp (Pre-camp + 3D2N Camp + Post-camp)	<ul style="list-style-type: none"> The camp aims to give students a taste of contemporary art creation. The program includes a series of sharing sessions, talks and practical workshops during which students meet HK artists and designers 	- 55 students - All F.4 - F.5 Visual Arts elective students	3 days 2 nights in Feb/Mar 2023	<ul style="list-style-type: none"> Art camp log book Students' creations 	LSY LWY YSM YSY	Camp fee: \$235 (max) x 55 = \$12,925 Activity room and facilities rental: \$6,500 x 0.5 = \$3,250 Artists fee: \$35,000 Transportation fee: \$3,500 Material: \$3,000 Total: \$57,675

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Visual Arts	Artist-in-school programs	<ul style="list-style-type: none"> To broaden students' perspective in different art/design domains Communicate and interact with artists and designers directly 	<ul style="list-style-type: none"> 80 students Nomination from Visual Arts teachers with specific criteria 	Workshops throughout the year	<ul style="list-style-type: none"> Students' artworks Students' reflections 	LSY LWY TSW YSM YSY	Workshop fee for Artist-in-school program Total: \$36,000
Visual Arts	Art and Design Tours in University	<ul style="list-style-type: none"> To foster a positive Learning atmosphere and plan for their future paths in the arts and design field To update the high achievers with the most recent criteria for university admission 	<ul style="list-style-type: none"> 80 students F.4 - F.6 Visual Arts elective students Nomination from Visual Arts teachers with specific criteria 	A half-day programs (2 tours)	Students' reflection	LSY TSW YSY	Transportation and speaker fee Total: \$3,000
Visual Arts	Art Basel / Art Central (International Art Week in	<ul style="list-style-type: none"> To broaden students' perspective in modern and 	<ul style="list-style-type: none"> 55 students All F4-F5 Visual Arts elective students 	<ul style="list-style-type: none"> Exhibition in May 2023 	<ul style="list-style-type: none"> Students' reflection 	LSY LWY TSW IPL	Registration fee and guided tour \$250 x 55

Domain	Program	Objective(s)	Targets	Duration/ Start Date	Deliverables	Teacher i/c	Budget
	HK)	contemporary art • To promote insights through worldwide young and talented artists and to understand the artists' careers and creations in particular themes				YSM YSY	= 13,750 Transportation fee: \$1,200 Total: \$14,950
						Total:	\$298,464

Fund available for use:	\$
Balance b/d	225,914
Income: 2022-23 EDB Provisions	105,000
	<u>330,914</u>

* The amount will be reimbursed by EDB.

14. PLAN ON USING THE COMPOSITE I.T. GRANT

1. Technical Support Service & I.T. Support Service:

- Two TSS staff and one I.T. Support Officer are recruited to provide technical support services and other I.T. support to all teaching and non-teaching staff, students and parents.

2. Internet & Wi-Fi Subscription Service:

- Two 1Gbps fibre Internet connections have been established to connect the whole school wired and wireless network to the Internet separately. A whole school wireless network with 100 Access Points is operating in subscription service mode. Network security services, including email filtering, firewall control and network monitoring, are hired to protect the school network from hackers' attacks.

3. I.T. Related Consumables:

- Toners, ink, removable media, paper, projector bulbs, filters, mouse, keyboards, etc. are purchased to provide IT related services to all students and teachers.

4. Maintenance Services:

Maintenance services are hired to maintain a reasonable uptime for all I.T. equipment and services.

5. Renewal of I.T. related equipment:

- Annual replacement of computers, projectors, mobile devices etc. to maintain an up to standard I.T. service level.

6. Purchase of digital resources

Purchase of digital resource materials for learning and teaching, including annual subscription/renewal fees for licenses & software, and other charges for on-line learning resources.

7. Proposed Budget:**Expenditure:**

Item	Proposed Budget (\$)
Technical Support Services & I.T. Support	479,853.80
Internet & Wi-Fi Subscription Services	112,500.00
I.T. Related Consumables	49,840.00
Maintenance Services	167,800.00
Renewal of I.T. related equipment	475,000.00
Purchase of digital resources	138,000.00
Total	1,422,993.80

Income: 2022-2023 CITG provision

Item	Proposed Budget (\$)
CITG	\$565,906
Total	\$565,906

The deficit will be covered by other government fundings (e.g. OEBG, CFEG, etc.) and partly by a contribution from the Dormitory for the provision of Wi-Fi access in the Dormitory areas.

15. PLAN ON USING THE PROMOTION OF READING GRANT

The major objective for Promotion of Reading: Creating a pleasant and enjoyable reading culture at school

Item	Details	Estimated Expenses (\$)
1	Purchase of Printed Books and E-books <ul style="list-style-type: none"> ■ Printed books and e-books <ul style="list-style-type: none"> ○ purchase of books recommended by F.5 students (Legacy of Reading Program) 25,000 ○ regular printed books and e-books purchases 20,000 ○ purchase of books for I-Read Programme 25,000 	
2	Reading Activities <ul style="list-style-type: none"> ■ Reading workshops 30,000 ■ Book sharing activities by teachers 1,200 ■ Subsidizing student representatives' transportation fee to participate in Reading Forum 1,200 ■ Souvenirs designed by the prize winners of reading activities 7,000 ■ HK Book Fair Visit 2,000 ■ Author's Talk 6,000 ■ F.5 Legacy of Reading- Eslite bookstore visit transportation fee 4,500 	
3	Reading Award Scheme	4,000
4	"Read to Breathe" Reading Programme	4,000
5	Creating a pleasant reading environment in the library	3,000
Total		132,900

16. PLAN ON THE ONE-OFF GRANT FOR SUPPORTING THE IMPLEMENTATION OF THE SENIOR SECONDARY SUBJECT CITIZENSHIP AND SOCIAL DEVELOPMENT

Responsible Party	Program	Objective(s)	Target Students (level and estimated no. of participants)	Duration/ Start Date	Brief Description of the Monitoring / Evaluation Mechanism	Teacher i/c	Estimated expenses \$ (detailed breakdown)
CS Panel	Procuring relevant learning and teaching resources	<ul style="list-style-type: none"> Enhancing learning and teaching effectiveness 	F.4 & F.5 (approx. 250 students)	1 year	<ul style="list-style-type: none"> Students' feedback in evaluation survey or focus group interview 	CYH	Reference books (\$5,000) + reading materials (\$35,000) = \$40,000
CS Panel	School-based learning activities relating to the CS curriculum	<ul style="list-style-type: none"> Enhancing students' interest in the subject content Increasing students' exposure and their understanding of social issues relating to the CS curriculum 	F.4 & F.5 (approx. 250 students)	1 year	<ul style="list-style-type: none"> Students' feedback in evaluation survey or focus group interview 	CYH	Entrance fees or service charges (\$50,000) + transportation (\$10,000) = \$60,000

Responsible Party	Program	Objective(s)	Target Students (level and estimated no. of participants)	Duration/ Start Date	Brief Description of the Monitoring / Evaluation Mechanism	Teacher i/c	Estimated expenses \$ (detailed breakdown)
CS Panel	Mainland Study Tour	<ul style="list-style-type: none"> To facilitate students to gain first-hand understanding of our country and its development, understand and appreciate Chinese culture and develop their sense of national identity 	F.5 (approx. 130 students)	1 year	<ul style="list-style-type: none"> Students' feedback in evaluation survey or focus group interview 	CYH	Miscellaneous fees of the study tour = \$20,000
						Total:	\$120,000

Fund available for use:

Grant for 3 years from 2021-2022 to 2023-2024

\$300,000

17. PLAN ON USING THE SCHOOL EXECUTIVE OFFICER GRANT

Objectives:

1. Strengthen school administrative support
2. Streamline administrative procedures
3. Reduce the administrative work of teachers and Principals so as to create room for them to focus more on education tasks and to take care of student development
4. Strengthen the financial control and accounting support of the school by means of segregation of duties

Strategies:

By using the grant:

1. To employ a full-time graduate Executive Officer to handle administrative and clerical work to fulfil the above objectives
2. To employ an Estate Management Clerk to handle administrative and clerical work related fulfil some of the above objectives

Major Duties:

1. Executive Officer
 - Assist in handling of routine school administrative matters
 - Handle administrative duties related to Home-school Relations.
 - Assist the internal control mechanism for personal management
 - Assist in the lesson substitution arrangement
 - Assist in keeping of student records
 - Drafting minutes for staff meetings
2. Estate Management Clerk
 - Assist in the carrying out general school administrative matters
 - Assist in the administration and monitoring of repair, maintenance and construction work
 - Assist in the management of security matters
 - Provide general clerical support

18. PLAN ON USING THE LIFE-WIDE LEARNING GRANT

Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part															
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences *					Subject Panel / Teacher-in-charge
			Level	Estimated No. of Participants						I	V	P	S	C	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
1	Outing - transportation costs	Second Term	F.5 BAFS students	40	\$2,000	\$50.00	To widen the horizon of students	BAFS	Attendance and post-visit evaluation	✓					PSC
2	Field Studies Course for SS Biology 2022-2023 at Caritas Chan Chun Ha Field Studies Centre	2 - 3 May 2023	F.5 X2 and X3 Biology students	42	\$5,750	\$136.90	To equip students with scientific investigation skills through field studies in the habitat of freshwater stream	Bio	Group Presentation and Laboratory Report	✓					YYK
3	Mangrove Ecology at Mai Po	22 Dec 2022	F.5 X2 and X3 Biology students	40	\$2,000	\$50.00	Visiting the mangrove at Mai Po Nature Reserve for students to observe and study the mangrove habitat	BIO	Attendance	✓					YYK
4	Coastal Ecologist at Hoi Ha Wan	18 -19 May 2023	F.4 Biology students	48	\$9,040	\$188.33	Visiting the Hoi Ha Marine Life Centre for students to observe and study the rocky shore habitat	BIO	Attendance	✓					YYK
5	Visits	Dec 2022 - Mar 2023	修讀中四、中五及中六的中國歷史同學	40	\$5,300	\$132.50	參觀相關的香港歷史博物館	Chis	Questionnaire	✓					WKL
6	F.1 Co-curricular Activities	Feb 2023	F.1 students	158	\$12,750	\$80.70	- Enhancing students' interest in the subject content through participating in related outing activities - Increasing students exposure and their understanding about social issues	CS	Post-activity Questionnaire Survey	✓					CYH
7	F.2 Co-curricular Activities	Feb 2023	F.2 students	138	\$12,500	\$90.58	- Enhancing students' interest in the subject content through participating in related outing activities - Increasing students exposure and their understanding about social issues	CS	Post-activity Questionnaire Survey	✓					CYH

8	F.3 Co-curricular Activities	Feb 2023	F.3 students	124	\$19,000	\$153.23	- Enhancing students' interest in the subject content through participating in related outing activities - Increasing students exposure and their understanding about social issues	CS	Post-activity Questionnaire Survey	✓						CYH
9	F.4 Co-curricular Activity	Oct 2022	F.4 students	117	\$19,000	\$162.39	- Enhancing students' interest in the subject content through participating in related outing activities - Increasing students exposure and their understanding about social issues	CS	Post-activity Questionnaire Survey	✓						CYH
10	F.5 Co-curricular Activity	Nov 2022	F.5 students	128	\$23,000	\$179.69	- Enhancing students' interest in the subject content through participating in related outing activities - Increasing students exposure and their understanding about social issues	CS	Post-activity Questionnaire Survey	✓						CYH
11	Field Studies Course for SS Geography 2022-2023 at Caritas Chan Chun Ha Field Studies Centre	2 - 3 Nov 2022 (2-day-1-nite)	F.5 GEOG X1 students	20	\$3,200	\$160.00	To foster students' familiarization with the new examination requirements, our centre adjusts our field study courses, designing activities to cover the five dimensions of FBQ.	GEOG	Attendance	✓						LHL
12	Field Studies Course for SS Geography to Ho Koon Nature Education cum Astronomical Centre	14 - 15 Mar 2023 (2-day-1-nite)	F.4 GEOGX1 students +F.5 GEOG X1 students	30	\$7,100	\$236.67	To foster students' familiarization with the new examination requirements, our centre adjusts our field study courses, designing activities to cover the five dimensions of FBQ.	GEOG	Attendance	✓						LHL
13	Excursion for senior geography students	Dec 2022	F.4 - F.5 students	30	\$3,000	\$100.00	To have excursion to widen students' horizon	GEOG	Attendance	✓						LHL
14	History outings	17 Mar 2023	F.1 - F.3 students	120	\$5,000	\$41.67	Visit different historical sites to arouse students interest and consolidate their learning outcomes.	Hist	Attendance & questionnaire	✓						MKH
15	Multiple Exposure Lessons	Sept 2022 - Jun 2023	F.4 students	117	\$32,000	\$273.50	To widen students' horizon to help them ignite their potentials.	ME	Questionnaire and /or Teachers feedback	✓						TCW
16	School Team (category A) coaching fee	1 Sep 2022 - 31 Aug 2023	F.1 - F.6 students	500	\$341,800	\$683.60	School Team (category A) coaching fee	PE	Attendance, coaching evaluation			✓				WWS
17	Advanced strength and conditioning workshop	7, 14, 21, 28 Oct 2022	F.3 - F.6 students	12	\$5,000	\$416.67	Providing training to students to obtain advanced knowledge and technique in strength and conditioning training.	PE	Questionnaire			✓				CCY
18	Experiential activities for F.1 to F.3 P.E. major	1 Sep 2022 - 31 May 2023	F.1 - F.3 students	330	\$52,800	\$160.00	To introduce new sports items and nurture students' life wide learning pursuits	PE	Attendance and feedback from students			✓				WWS

19	Workshops on Injury Prevention	1 Sep 2022 - 31 May 2023	F.3 - F.6 students	30	\$24,400	\$813.33	To arrange workshops conducted by sports trainers on injury prevention that incorporate different strategies to enhance their performance and promote self-protection awareness among students.	PE	Attendance, questionnaire			✓			WWS
20	Strength and conditioning workshop for school team member (CUHK)	First term	F.1 - F.6 school team members	500	\$21,000	\$42.00	To arrange workshops conducted by professional trainers on specific strength and conditioning training. This program involves a wide range of exercises to build a variety of skills, with a focus on mobility, stability, power, endurance and agility.	PE	Attendance, questionnaire			✓			WWS
21	Cross Country Running Training Camp	28 - 30 Oct 2022 (3-day-2-nite)	F.1 - F.6 students	36	\$13,480	\$374.44	Three days training camp program for the preparation of HKSSF inter-schools cross country running competition. Objective : enhance the performance of the cross country running and develop the team spirit.	PE (Athletics)	By observation and skills performance			✓			WWS
22	Artist / Designer Talk for F1-F3 VA Minor students (Double lessons)	Oct 2022 - Jun 2023	F.1 – F.3 students (VA Minor)	300	\$2,400	\$8.00	To broaden students' perspective in different art / design domains	VA	Attendance			✓			YSY
23	Artist / Designer Talk for F1-F3 VA Major students (Triple lessons)	Oct 2022 - Jun 2023	F.1 – F.3 students (VA Major)	150	\$3,600	\$24.00	To broaden students' perspective in different art / design domains	VA	Attendance			✓			YSY
24	Art / Design Exhibition Visit	Sep 2022 - Jul 2023	F.1 – F.3 students (VA Major)	150	\$7,200	\$48.00	To broaden students' perspective in different art / design domains	VA	Attendance			✓			YSY
25	Art Day for Senior Form	Nov - Dec 2022	F.4 - F.6 students	80	\$6,000	\$75.00	- Learning art with fun - Experience arts outside the classroom - To learn and interact with local artists	VA	Attendance, students' reflection			✓			YSY
26	Art Day for Junior Form	Sep 2022 - Feb 2023	F.1 - F.2 students	100	\$40,000	\$400.00	- Learning art with fun - Experience arts outside the classroom - To learn and interact with local artists	VA	Attendance, students' reflection			✓			YSY
27	F.4 - F.5 Art Camp (3-day-2-nite) (Teachers' camp fees and meals only, students' camp fees have been included in DLG)	Feb - Mar 2023	F.4 - F.5 VA students	55	\$6,300	\$114.55	- Provide an unique experience and venue for students learning arts - To learn, share and interact with local artists	VA	Art camp log book Students' creations			✓			YSY
28	Art Workshops in Open Project	Oct 2022 - Jun 2023	F.1 - F.3 students (VA Major)	150	\$50,400	\$336.00	To boarden students' perspective in hands on experience of technical processes in interaction with local artists	VA	Attendance, students' creations			✓			YSY

29	After-school Talent Program	Sep 2022 - Jul 2023	F.1 - F.3 students	160	\$18,000	\$112.50	Offers students the opportunity to immerse themselves in a range of highly specialised studio disciplines during regular workshops conducted by professional artists.	VA	Attendance, students' creations, exhibition			✓			YSY
30	Hong Kong Flower Show - Jockey Club Student Drawing Competition	Mar - Apr 2023	F.1 - F.5 students	12	\$1,200	\$100.00	Students represent school to join the competition	VA	Attendance			✓			YSY
31	Art Basel / Art Central (International Art Week in HK) (Teachers' registration fees only, students' registration fees have been included in DLG)	May 2023	F.4 – F.5 VA elective students	55	\$1,800	\$32.73	To broaden students' perspective in modern and contemporary art	VA	Attendance			✓			YSY
32	AR Program in school	Sep - Dec 2022	F.1 - F.6 students	100	\$3,000	\$30.00	To broaden students' perspective in different art / design domains	VA	#REF!			✓			YSY
33	Art Month - Theme Project and Exhibition	Sep 2022 - Jun 2023	F.1 - F.6 students	400	\$53,600	\$134.00	- Learning art in theme based - A whole school project - To boarden students' perspective in creating arts with diversity perspectives	VA	Attendance, students' creations			✓			YSY
34	The 10th Hong Kong Primary School Outstanding Visual Arts Students Election cum Exhibition	Sept - Dec 2022	F.1 - F.5 students	50	\$8,000	\$160.00	Workshops for the competition	VA	Attendance			✓			YSY
35	Junior Form Art Exhibition	May-23	F.1 - F.5 students	200	\$16,000	\$80.00	- To showcase students artworks - Provide an experience and venue for students learning art setup in an exhibition - Leadership training in art administrative work for a public art event	VA	Attendance, exhibition			✓			YSY
36	Design workshops for Christmas Decoration in School	Oct - Dec 2022	F.3 - F.6 students	50	\$8,000	\$160.00	- Offer leadership training to VA leaders - Art designs and share hapiness to the whole school - Create a memorable moment to peers and staff	VA	Students' creations, exhibition			✓			YSY
37	CLP Education Programs (For F.3)	Oct - Dec 2022	F.3 students	124	\$32,000	\$258.06	To help students understanding oneself and to make wise career, academic choices in accordance with their interests and abilities and/or the nature of job.	CLP	Questionnaire					✓	TCW
38	Career Live 職業體驗遊戲 by SKH Career Sparkle	6 May 2023, 13 May 2023	F.5 students	128	\$29,500	\$230.47	讓高中學生在模擬的工作環境內，成為各行各業的員工，完成工作要求。完成工作體驗後，學生會觀察行業短片，透過資深從業員的分享，了解不同行業的工作實況、要求及特質。活動目標是鼓勵同學用心投入，把握機會，找到屬於自己的路向。	CLP	Attendance, questionnaire, teachers' observation					✓	TCW

39	Mock Release of HKDSE Results	Mar 2023	F.6 students	114	\$40,000	\$350.88	To provide students with education guidance, help them to develop decision-making and problem-solving skills.	CLP	Questionnaire					✓	TCW
40	Employment, Careers and Pathways Workshop	Jan - Feb 2023	F.4 students	117	\$22,000	\$188.03	To widen students' horizon, to enable them to explore the career world, to help them ignite their potentials, build up a positive self-image and set life goals.	CLP	Questionnaire					✓	TCW
41	Careers Visit	Feb - Apr 2023	F.5 students	128	\$38,000	\$296.88	To widen students' horizon, to enable them to explore the career world, to help them ignite their potentials	CLP	Questionnaire					✓	TCW
42	Interview Skills and Career Counselling Workshop	Jul 2023	F.5 students	128	\$22,000	\$171.88	To provide students with education and career guidance, help them to equipped with the knowledge, skills and attitude to make wise career choices in accordance with their interests, abilities and orientation.	CLP	Questionnaire					✓	TCW
43	CV Writing and Job Application Skills Workshop	Jul 2023	F.4 students	117	\$22,000	\$188.03	To help students get updated information to explore different paths of further studies and careers. To encourage them to set their goals and equip themselves so as to adapt to the ever-changing society.	CLP	Questionnaire					✓	TCW
44	Careers Planning Workshop	Feb - Jun 2023	F.2/F.3 students	140	\$30,000	\$214.29	To help students understanding oneself and to make wise career, academic choices in accordance with their interests and abilities and/or the nature of job.	CLP	Questionnaire					✓	TCW
45	Prefect Training Camp	Second Term	F.2 - F.5 Prefects	60	\$49,000	\$816.67	For building up friendship, team spirit and leadership	DC	Feedback from Prefects		✓				LIE
46	Prefect Training Day Camp	First Term	F.2 - F.5 Prefects	60	\$39,500	\$658.33	Orientation programme for new Prefects	DC	Attendance, Feedback from Prefects		✓				LIE
47	Tour bus for prefect camp	Second Term	F.2 - F.5 students	60	\$5,000	\$83.33	For travelling between the school and the campsite	DC	Attendance		✓				LIE
48	DC Training workshop for Prefect	All year round	F.2 - F.5 students	60	\$5,000	\$83.33	For training up prefects to perform duties effectively	DC	Attendance		✓				LIE
49	Training and debriefing workshop for "Enhanced Smart Teen Project" participants	All year round	F.2 - F.3 students	40	\$5,000	\$125.00	To prepare and equip participants before the camp and to consolidate what they have learnt after the camp	DC	Attendance, Feedback from students, teachers and parents		✓				LIE
50	Prefect Training Wild Camp	First Term	F.2 - F.5 Prefects	60	\$49,000	\$816.67	For mid-term evaluation, building up friendship and team spirit	DC	Feedback from Prefects		✓				LIE
51	Tour bus for prefect wild camp	First Term	F.2 - F.5 students	60	\$5,000	\$83.33	For travelling between the school and the campsite	DC	Attendance		✓				LIE

52	local and/or non-local awards and/or competitions	Varied	F.1 - F.5 students	30	\$9,000	\$300.00	Description: depends on the nature of the awards or competitions. Objective: Encourage students to step out of their comfort zone to participate in external competition which can widen their horizon.	GEC	Certificates, prizes, awards, medals, etc.	✓					CCW
53	Gifted program organized by tertiary institutes or other external organization	Varied	F.1 - F.5 students (For F.4 and F.5 students, DLG instead of LWLG would be utilised unless DLG is not enough to cover the cost)	10	\$10,000	\$1,000.00	Gifted program organized by tertiary institutes /other external organization Example: -UHK Summer Institute -KUST Dual Program -UHK Science Academy for Young Talent (Autumn Course) Students can -gain insight into adapting to the university learning environment -engage in academic and cultural exchange with students of different backgrounds -explore different subject areas through short courses	GEC	Certificates, prizes, awards, medals, etc.	✓					CCW
54	PCS Training Camp (2-day-1-nite)	22 - 23 Oct 2022	F.3 - F.5 students	30	\$10,210	\$340.33	1. Leadership, organization, communication and collaboration skills training for Peer Counselors 2. Team building	GSS (PCS)	Evaluation questionnaires				✓		ICC
55	PCS Cup	Nov - Dec 2022	All F.1 students and PCS (F.3-5)	180	\$1,000	\$5.56	1. Team building for F.1 students and PCS 2. Develop students' sense of belonging to school	GSS (PCS)	Feedback from teachers and students		✓				ICC
56	PCS - F.1 Activities/Outings	Mar - Apr 2023	F.1 students & F.3 - F.5 (PCS)	40	\$18,600	\$465.00	1. Team building for F.1 students and PCS 2. Develop students' sense of belonging to school	GSS (PCS)	Feedback from teachers and students; questionnaires		✓				ICC
57	PCS - F.1 Gatherings	Nov 2022 - Apr 2023	F.1 students & F.3 - F.5 PCS	180	\$2,000	\$11.11	1. Team building for F.1 students and PCS 2. Develop students' sense of belonging to school	GSS (PCS)	Feedback from teachers and students		✓				ICC
58	PCS Consultation / Training Fees (TWGHs)	Sep 2022 - Jul 2023	F.3 - F.5 Peer Counsellors	30	\$1,000	\$33.33	To cover fees for training PCS	GSS (PCS)	Feedback from teachers and students; Questionnaires				✓		ICC
59	Board decoration/publicity	All year round	F.1 - F.6 students	779	\$1,200	\$1.54	To promote PCS; to create a caring and supportive atmosphere in school	GSS (PCS)	Feedback from teachers and students				✓		ICC

60	Talent Quest	Jul 2023	F.1 - F.5 students	30	\$43,000	\$1,433.33	Inter-House competition which allows students to perform on the stage and show their talents, who may have the chance to go through coaching sessions conducted by professional artists	OSC	Attendance, questionnaire			✓			CYH
61	Public Speech Contest	Jan - Apr 2023	F.1 - F.5 students	30	\$2,250	\$75.00	Train up students' confidence and speech skill	SEC	Attendance and feedback from students	✓					WMH
62	"Ti-I Service Team - Service Learning"	Feb - Mar 2023	Service Team members	30	\$3,000	\$100.00	"Develop students' confidence and empathy"	SEC	Attendance		✓				WMH
63	Outward Bound Training	Mar or Apr 2023	F.3 - F.4 students	6	\$24,000	\$4,000.00	Leadership Training	SEC	Attendance			✓			WMH
64	級際「全人領袖」培訓	Feb - Mar 2023	F.1/F.2/F.3/F.4/F.5	158	\$30,000	\$189.87	通過特別設計的遊戲活動，讓同學明白每個人都可以成為領袖，那是「選擇」、「學習」和「堅持」的課題。讓學生於中學階段開始建立清晰而穩固的領袖概念，為自己的人生創造更佳的結果。	SEC	Questionnaire					✓	WMH
65	Adventure-based training day camp	Jan / Feb 2023	Students leaders	45	\$18,000	\$400.00	Leadership Training	SEC	Attendance, observation of students responses and feedback in debriefing			✓			WMH
66	Adventure-based summer training camp	Jul or Aug 2023	F.3 - F.5 students	45	\$60,000	\$1,333.33	To help student leaders (next academic year) gain exposure in settings outside the school and to nurture their leadership qualities through adventure-based training activities.	SEC	Attendance, debriefing from students			✓			WMH
67	Leadership Training Workshop (2 full days)	Sep and Oct 2023	F.3 - F.5 students	45	\$18,000	\$400.00	To enhance the leadership qualities of students leaders in areas including pro-activeness, self-confidence and communication skills, etc.	SEC	Attendance, evaluation result from the service provider			✓			WMH
68	Dragonboat Training Programme	Apr - May 2023	F.1 - F.5 students	10	\$4,000	\$400.00	- Widen students horizon by participate Dragonboat program - Form a "Ti-I Dragonboat Team" - Develop Team Spirit and Participate Inter-school competition	SEC	Attendance, questionnaire			✓			ICH
69	Outdoor obstacles training and team building day camp	Second Term	F.4 - F.5 students	30	\$10,650	\$355.00	For resilience and endurance training, team building	SGC	Observation and debriefing			✓			HHS

70	Traditional Craft Workshop	16 Nov 2022	Chinese Society member (F.2 - F.5)	22	\$2,970	\$135.00	Exposure to the traditional craft, know more about it's history and development and learn to treasure our traditional culture.	Chi soc	Attendance, questionnaire and the final products.		✓				HHC
71	Drama Acting and Performing Workshop	Oct 2022 - Mar 2023	F.1 - F.5 students	12	\$7,200	\$600.00	Enhance students interest towards acting and performing art. Develop students acting skills and techniques of being an actor on stage. Develop team spirit by stage performance and group activities. Enhance the ability of appreciation of drama.	Chi soc	Attendance, questionnaire and stage performance			✓			ICH
72	Christmas Open House 2022 - Workshops with NGOs and schools	Sept - Dec 2022	F.1 - F.6 students	50	\$5,000	\$100.00	To encourage students to have concern for our society through social services.	Communi- arties	Attendance			✓			YSY
73	Design workshop	Sep 2022 - Jul 2023	F.3 - F.6 students	40	\$2,500	\$62.50	- To broaden students' perspective in different art / design domains - To showcase students' design works in school	Communi- arties	Attendance, students creations			✓			YSY
74	Regular Training program	Sep 2022 - May 2023	F.1 - F.5 students	25	\$12,500	\$500.00	Dance Training	Dance	Attendance			✓			WMH
75	Inter-school Dance Competition	Feb - Mar 2023	F.1 - F.5 students	25	\$20,200	\$808.00	Competition	Dance	Result & Attendance			✓			WMH
76	Visits or English activities outside school campus	11 Jul 2022	F.1-5 students	30	\$6,100	\$203.33	Explore foreign culture in English	Eng soc	Questionnaire		✓				SY
77	Regular Training	Sep 2022- Jun 2023	F.1 - F.6 students	30	\$14,000	\$466.67	To organize systematic korfbal training sessions and participate in local competitions in order to strengthen students' ball skills as well as develop their leadership, communication and problem solving skills, and also the sense of belonging to school.	Korfbal	Attendance, training performance, competition performance			✓			CHK
78	Mathematical Olympiad Training	Oct 2022 to May 2023	F.1 - F.3 students	20	\$4,500	\$225.00	To arouse students' interest in mathematics, improve students' IQ, logical thinking, reasoning, analytical and problem-solving abilities	Math soc	Attendance of training and participation in the internal and external contests	✓					WMY
79	Instructor Fee for Chinese Drum Class	02/09/2022 to 30/08/2023	F.1 - F.5 students	20	\$39,600	\$1,980.00	Instructor fee for Chinese Drum Class. Regular training and performances.	Music Club	Attendance			✓			LSH
80	Instructor fee for the school choir	13/09/2022 to 30/08/2023	F.1 - F.5 students	30	\$39,600	\$1,320.00	Instructor fee for the school choir. Regular training and performance.	Music Club	Attendance			✓			LSH
81	Competition application fee for Chinese Drum Class	whole year	F.1 - F.5 students	30	\$900	\$30.00	For competition	Music Club	Attendance			✓			LSH

82	Competition fee for school choir	Throughout the year	F.1 - F.5 students	30	\$900	\$30.00	For competition	Music Club	Attendance			✓			LSH
83	School Music Festival Membership Renewal	Throughout the year	F.1 - F.5 students	50	\$500	\$10.00	School Music Festival Membership Renewal	Music Club	Competition			✓			LSH
84	Transportation fee	Throughout the year	F.1 - F.5 students	50	\$7,800	\$156.00	Transportation fee and meals for Choir and Chinese Drum Class in competitions.	Music Club	Competition			✓			LSH
85	Performance necessity	Whole year	F.1 - F.5 students	30	\$300	\$10.00	For performance	Music Club	Performance necessity			✓			LSH
86	Regular rope skipping training	Sep 2022 - Aug 2023	F.1 - F.6 students	50	\$32,500	\$650.00	1. To train the students to have basic rope-skipping skills 2. To promote team spirit 3. To prepare for the competitions 4. To promote sportsmanship	Rope Skipping	1) Attendance of the students 2) Performance of the students during training 3) Participation of competitions			✓			CPY
87	Annual rope skipping camp	Feb 2023 (3-day-2-nite)	F.1 - F.6 students	50	\$16,250	\$325.00	1. To promote team spirit 2. To prepare for the competitions 3. To promote sportsmanship 4. To raise the standard of rope-skipping skill 5. To improve problem-solving & communication skill	Rope Skipping	1) Attendance of the camp 2) Performance of the students during the camp 3) Performance in the competitions 4) The relationships of the club members after the camp			✓			CPY
88	Sailing Team training	Sep 2022 to Aug 2023	F.1 - F.5 students	30	\$88,790	\$2,959.67	Develop School sailing Team Increase the number of sailing hours for team members Develop the responsibility of students	Sailing	Attendance, Race Result, Number of students recruited by Regional Squad or Hong Kong Team			✓			LLY
89	Competition	Jan 2023	F.1 - F.5 students	10	\$1,400	\$140.00	Secondary School Taekwondo Competition	Taekwondo	Attendance			✓			HKM
90	Regular training		F.1 - F.6 students	20	\$11,600	\$580.00	To provide training to students to enhance their talents and abilities	Taekwondo	Students' attendance and performance in competitions			✓			HKM
Sub-total of Item 1.1				8,370	\$1,818,640.00										

1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons													
1	F.4 Grand Tour	Apr / Jul 2023	F.4 students	117	\$312,000	\$2,666.67	To raise students' global and cultural awareness. To nurture students' moral values. To provide assistance to people in need. To enhance students' communication skills through the school visit. To create collective memories for students and teachers.	SEC	Observation and debriefing				✓	WMH
2	F.5 Grand Tour	Apr / Jul 2023	F.5 students	128	\$320,000	\$2,500.00	To raise students' global and cultural awareness. To nurture students' moral values. To provide assistance to people in need. To enhance students' communication skills through the school visit. To create collective memories for students and teachers.	SEC	Observation and debriefing				✓	WMH
Sub-total of Item 1.2				245	\$632,000.00									
Total for Category 1				8,615	\$2,450,640.00									

- * I: Intellectual Development (closely linked with curriculum)
V: Values Education
P: Physical and Aesthetic Development
S: Community Service
C: Career-related Experiences

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)

No.	Item	Purpose	Estimated Expenses (\$)
1	購買生涯規劃工具及教材	To procure learning materials for promoting career planning	\$1,260.00
2	Sound Mixer and monitors	Multiple performances at school and off campus throughout the year	\$10,900.00
3	Music Scores	Regular training for choir, string ensemble for choir, string ensemble or other performing groups.	\$2,500.00
Estimated Expenses for Category 2			\$14,660.00
Estimated Expenses for Categories 1 & 2			\$2,465,300.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	779
Estimated number of student beneficiaries:	779
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Poon Sinn Ching
Post of Contact Person for LWL:	Finance Committee Head

Note:

- 1) Full subsidy for students participating in Cat. A training and music training programs that involve public performance.
- 2) 50% subsidy for students participating in Cat. B. training.
- 3) 20% subsidy for students and full subsidy for teachers joining the overseas exchange program.
- 4) Amount of Life-wide Learning Grant for 2021-2022 amounted to \$1,429,810, the shortfall of the budget is to be covered by EOEBG.

19. SCHOOL BUDGET

A. Government Fund

Forecasted Income

		<u>2021-2022</u>	<u>2022-2023</u>
		\$	\$
<u>Salary Grant for Teaching Staff under Establishment</u>	(a)	51,277,302	48,458,877
<u>EOEBG Baseline Reference</u>			
School and Class Grant		941,605	958,554
Enhancement Grant		8,733	8,890
SBM Supplementary Grant		211,183	214,985
Training & Development		8,726	8,883
Administration Grant - Additional Clerical Assistant		188,047	191,432
Composite Furniture and Equipment Grant (CFEG)		625,478	636,737
Whole School Approach to Guidance & Discipline		9,147	9,312
Lift Maintenance Grant		31,799	32,371
Air-conditioning for Preparation Rooms of Laboratory		25,188	25,641
Consolidated Subject Grant		167,800	183,850
Sub-total	(b)	2,217,705	2,270,653
<u>EOEBG School Specific Grants</u>			
Administration Grant - Ordinary		5,193,438	5,179,770
Capacity Enhancement Grant (CEG)		642,934	654,502
Composite IT Grant (CITG)		555,900	565,906
Air Conditioning Grant		745,582	759,009
SBM Top-up Grant		50,702	51,615
Life-wide Learning Grant		1,429,809	1,455,546
Sub-total	(c)	8,618,365	8,666,348

Special Grants (outside EOEBG)

School Based After-school Learning & Support Progress	106,200	91,800
Teacher Relief Grant (TRG)	257,993	3,148,000
Learning Support Grant (LSG)	105,000	105,000
Diversity Learning Grant (DLG)	105,000	105,000
Senior Secondary Curriculum Support Grant (SSCSG)	963,000	0
Support for NCS Students (NCS)	800,000	800,000
Career & Life Planning Grant (CLP)	642,000	0
Information Technology Staffing Support Grant (ITSSG)	319,559	327,588
Sister School Scheme	156,035	158,844
Student Activities Support Grant	99,450	37,375
The Promotion of Reading Grant	73,326	74,646
School Executive Officer Grant	538,403	553,775
One-off Senior Secondary Subject Citizenship and Social Development	300,000	0

Sub-total	(d)	4,465,966	5,402,028
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Total Forecasted Income for the Year (EOEBG): (b)+(c)		10,836,070	10,937,001
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Total Forecasted Income for the year: (A) = (a)+(b)+(c)+(d)		66,579,338	64,797,906
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Forecasted Expenditure

	<u>2021-2022</u>	<u>2022-2023</u>
	\$	\$
<u>Salaries for Teaching Staff under Establishment</u>	(e) 51,277,302	48,458,877
<u>EOEBG Baseline Reference</u>		
School & Class Grant Expenses (Note 1)	1,991,900	2,460,060
Composite Furniture and Equipment Grant (CFEG) (Note 1)	937,140	1,001,360
Whole School Approach to Guidance & Discipline	42,000	42,000
Lift Maintenance Grant	120,000	130,000
Air-conditioning for Preparation Rooms of laboratory	15,000	15,000
Consolidated Subject Grants	167,800	183,850
Sub-total	(f) 3,273,840	3,832,270

EOEBG School Specific Grants

Salaries for Clerical Staff & Supporting Staff	5,203,386	5,315,168
Capacity Enhancement Grant (CEG)	642,934	654,502
Composite Information Technology Grant (CITG)	555,900	458,300
Air Conditioning Grant	745,582	759,009
SBM Top-up Grant	50,702	51,615
Life-wide Learning Grant (Note 1)	2,467,577	2,465,300
Sub-total (g)	9,666,081	9,703,894

Special Grants (outside EOEBG)

School Based After-school Learning & Support Progress	106,200	91,800
Teacher Relief Grant (TRG)	363,571	3,148,000
Learning Support Grant (LSG)	135,500	145,500
Diversity Learning Grant (DLG)	268,375	298,464
Fractional Post (FPCG)	82,670	0
Senior Secondary Curriculum Support Grant (SSCSG)	979,382	0
Enhancing Support for Learning and Teaching Chinese for NCS	853,388	800,000
Career and Life Planning Grant (CLP)	911,000	0
Information Technology Staffing Support Grant (ITSSG)	319,559	327,588
Student Activities Support Grant	99,450	37,375
Sister School Scheme	101,000	100,000
The Promotion of Reading Grant	109,900	132,900
School Executive Officer Grant	534,694	553,775
One-off Senior Secondary Subject Citizenship and Social Development	50,000	120,000
Sub-total (h)	4,914,689	5,755,402

Total Forecasted Expenditure for the Year (EOEBG): (f)+(g) **12,939,921** **13,536,164**

Total Forecasted Expenditure for the year:
(B) = (e)+(f)+(g)+(h) **69,131,912** **67,750,443**

Projected Deficit for the Year: (A) – (B) = (C) **(2,552,574)** **(2,952,537)**

EOEBG Portion:

Projected Deficit for the Year: [(b)+(c)]-[(f)+(g)]	(2,103,851)	(2,599,163)
Add: Accumulated Surplus as at 31/08/2021, 31/08/2022	2,948,511	3,600,643

Projected Accumulated Surplus: (D)	844,660	1,001,480
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Special Grants Portion (outside EOEBG):

Projected Deficit for the Year: (d)-(h)	(448,723)	(353,374)
Add: Accumulated Surplus as at 31/08/2021, 31/08/2022	1,869,741	1,738,927

Projected Accumulated Surplus at the Year End: (E)	1,421,018	1,385,553
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Total Projected Accumulated Surplus at the Year End: (D)+(E)	2,265,678	2,387,033
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B. School Fund**Forecasted Income**

	<u>2021-2022</u>	<u>2022-2023</u>
	\$	\$
Subscription from students	1,316,340	1,272,342
F.1 Admission fee Receive	44,000	38,000
Total Fund Available for the year: (I)	1,360,340	1,310,342

Forecasted Expenditure

Expenses on Subscriptions <i>(Note 2)</i>	534,703	483,015
Expense on Electricity Charges	400,000	400,000
Expense on Rent & Rates	86,000	86,000
Expenses on Photocopying Services	241,500	241,500
Total Forecasted Expenditure: (II)	1,262,203	1,210,515

Projected Surplus / (Deficit) for the year: (I) – (II)	98,137	99,827
Add: Accumulated Surplus as at 31/08/2021, 31/08/2022	4,281,115	4,258,909

Projected Accumulated Surplus at the Year End:	4,471,942	4,379,252
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C. Endowment Fund

Forecasted Income

	<u>2021-2022</u>	<u>2022-2023</u>
	\$	\$
Ti-I Education Foundation Limited	1,888,110	1,960,000

Forecasted Expenditure

Visual Arts	505,890	559,000
Physical Education	902,700	912,710
School Development	479,520	488,290
	<u>1,888,110</u>	<u>1,960,000</u>

Projected Surplus for the Year

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Remarks:

Major spending for the year:

(Note 1): EOEBG Baseline Reference and School Specific Grants \$

i) School Specific Grant - major spending:

1) WIFI Subscription Services top-up for School Contribution (IAC)	80,000
2) Zoom Account (IAC)	50,000
3) Educational App (IAC)	50,000
4) Sister School Scheme - Tour Fees (SEC)	80,000
5) Sister School Scheme - LED TV (SEC)	50,000

ii) CFEG - major procurement:

1) Procurement of notebook computers for CAL Room (IAC)	187,000
2) Purchase of desktop computers for replacement of old ones and various functions (IAC)	135,000
3) Installation and replacement of projectors and associated control system in classrooms and special rooms (IAC)	119,840
4) Setting up a reptile house for reptiles keeping (Biology)	140,000

iii) Life-wide Learning Grant - new initiatives / major spending:

1) Experiential activities for F.1 to F.3 P.E. major (PE)	52,800
2) School Team (category A) coaching fee (PE)	341,800
3) Sailing Team training (Sailing)	88,790
4) Adventure-based summer training camp (SEC)	60,000
5) F.4 Grand Tour (SEC)	312,000
6) F.5 Grand Tour (SEC)	320,000
7) Art Workshop in Open Project (VA)	50,400
8) Art Month - Theme Project and Exhibition (VA)	53,600

(Note 2): Subscription

School logo (For Time Capsule)	100,000
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